



8 September 2015

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Monday, 14 September 2015 at 6.00 pm for consideration of the following business:

- (1) Acknowledgement of Country
- (2) Recording of Meeting Statement
- (3) Apologies for non-attendance
- (4) Disclosures of Interest
- (5) Public Forum
- (6) Confirmation of Minutes –
 - (a) Ordinary Council Meeting held on 10.08.15
- (7) Matters arising from Minutes
- (8) Mayoral Minute
- (9) Notices of Motion
- (10) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (11) Delegates Reports
- (12) Questions from Councillors
- (13) Closed Meeting

Yours faithfully

Rebecca Ryan
General Manager

Meeting Calendar 2015

September

Time	Date	Meeting	Location
4.00pm	1 September 2015	Councillor Workshop	Community Centre
6.00 pm	14 September 2015	Council Meeting	Community Centre
2.30 pm	18 September 2015	UMCC Meeting	Evan Shire Building Kelso
6.00 pm	24 September 2015	Towns and Villages Committee	Community Centre

October

Time	Date	Meeting	Location
5.00 pm	8 October 2015	Economic Development Committee	Community Centre
10.00 am	14 October 2015	Central Tablelands Water	CTW Office, Blayney
10.00 am	16 October 2015	Traffic Committee	Community Centre
6.00 pm	19 October 2015	Council Meeting	Community Centre
9.00 am	21 October 2015	Audit Committee	Community Centre

November

Time	Date	Meeting	Location
2.30 pm	6 November 2015	UMCC Meeting	Evan Shire Building Kelso
5.00 pm	12 November 2015	Cemetery Forum	Community Centre
5.45 pm	12 November 2015	Access Advisory Committee	Community Centre
6.00 pm	16 November 2015	Council Meeting	Community Centre
4.00 pm	17 November 2015	Local Emergency Management Committee	Community Centre
5.30 pm	19 November 2015	Sports Council	Community Centre
10.00am	26 November 2015	Centroc Board Meeting	Cabonne

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HELD ON MONDAY 14 SEPTEMBER 2015

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01) MINUTES OF THE PREVIOUS MEETING

Department: Executive Services

Author: Acting EA to GM

CSP Link: 6.3 A well-run Council organisation.

File No: GO.ME.3

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 10 August 2015, being minute numbers 1508/001 to 1508/012 be confirmed.

**MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 10 AUGUST 2015, COMMENCING AT 6.00 PM**

Present: Crs S Ferguson (Mayor), A Ewin, D Kingham, S Oates and
D Somervaille

General Manager (Mrs R Ryan), Director Corporate Services
(Mr A Franze), Director Infrastructure Services (Mr G Baker),
Director Planning & Environmental Services (Mr M Dicker),
Administrative Officer (Ms S Hibbert)

ACKNOWLEDGEMENT OF COUNTRY

RECORDING OF MEETING STATEMENT

APOLOGIES

Cr G Braddon OAM and Cr Kevin Radburn

1508/001 RESOLVED

That the apologies of Crs G Braddon OAM and K Radburn be
accepted.

(Kingham/Oates)
CARRIED

DISCLOSURES OF INTEREST

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor/ Staff	Interest	Item	Pg	Matter	Reason
Somervaille	Non-Pecuniary	12	65	Planning proposal to amend Blayney LEP (2012) and change zone E3 to zone RU1	Cr Somervaille holds the position of Chairman of Central Tablelands Water (CTW) which has objected to the rezoning. Cr Somervaille's role as chairman gives him a strong affiliation with CTW.

PUBLIC FORUM

Kim Menzies – Planning Proposal to amend Blayney Local Environmental Plan 2012 – Change Zone E3 to Zone RU1

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS MEETING****1508/002****RESOLVED**

That the Minutes of the Ordinary Council Meeting held on 13 July 2015, being minute numbers 1507/001 to 1507/020 be confirmed.

(Somervaille/Ewin)
CARRIED

EXECUTIVE SERVICES REPORTS**WORK HEALTH AND SAFETY 2014/15 REPORT****1508/003****RESOLVED**

That the Work Health and Safety Report for 2014/15 be noted and received.

(Oates/Ewin)
CARRIED

MINUTES OF THE BLAYNEY SHIRE ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD 9 JULY 2015**1508/004****RESOLVED**

That the Minutes of the Blayney Shire Economic Development Committee Meeting held 9 July 2015 be received.

(Oates/Somervaille)
CARRIED

CORPORATE SERVICES REPORTS

REPORT OF COUNCIL INVESTMENTS AS AT 29 JULY 2015 **RESOLVED**

1508/005

1. That the report indicating Council's investment position as at 29 July 2015 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Kingham/Somervaille)
CARRIED

SIX MONTHLY DELIVERY PLAN REVIEW - JUNE 2015 **RESOLVED**

1508/006

That the six-monthly review, as at 30 June 2015, of Council's 2014/15 – 2017/18 Delivery Plan be received.

(Ewin/Oates)
CARRIED

MINUTES OF THE BLAYNEY SHIRE AUDIT COMMITTEE **MEETING HELD 22 JULY 2015 & AUDIT COMMITTEE** **ANNUAL REPORT** **RESOLVED**

1508/007

1. That the minutes of the Blayney Shire Audit Committee meeting held 22 July 2015 be received.
2. That the Audit Committee Annual report for period 1 January 2014 to 31 May 2015 be received.
3. That a Business Continuity Plan be prioritised for development with timeframes for completion reported back to the next Audit Committee meeting.

(Somervaille/Ewin)
CARRIED

INFRASTRUCTURE SERVICES REPORTS

IFME WORLD CONGRESS ON MUNICIPAL ENGINEERING **AND IPWEA INTERNATIONAL PUBLIC WORKS** **CONFERENCE** **RESOLVED**

1508/008

The Road Safety Officer's report from the IFME World Congress on Municipal Engineering and IPWEA International Public Works Conference is received and noted.

(Kingham/Ewin)
CARRIED

CROWN ROAD CLOSURE - PANUARA ROAD, CADIA **VALLEY** **RESOLVED**

1508/009

1. That Council approve
 - a. The closure of Lots 1, 2, 3, & 4 in the Plan of Roads to be closed, prepared by Surveyor Collins of Orange and signed/dated by Council 23 May 2002.

- b. The transfer of Lots 5, 6 & 7 in the Plan of Roads to be closed, prepared by Surveyor Collins of Orange and signed/dated by Council 23 May 2002 to Council as Public Road.
- c. The placement of Council's seal on all documentation associated with the closure of Crown Roads, and transfer to Council as public roads those roads identified in the Plan of Roads to be closed, prepared by Surveyor Collins of Orange and signed/dated by Council 23 May 2002.

(Ewin/Oates)

CARRIED

DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

RESOLVED

1508/010

That the Director of Infrastructure Services Monthly report for August 2015 be received.

(Oates/Kingham)

CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

VPA FOR FLYERS CREEK WIND FARM

RESOLVED

1508/011

1. Council authorise the affixing of Councils seal to the Voluntary Planning Agreement by the Mayor and General Manager.
2. Council authorise the Mayor and General Manager to enter into and sign the Voluntary Planning Agreement.

(Kingham/Ewin)

CARRIED

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR

AGAINST

Councillor Ewin
Councillor Oates
Councillor Kingham
Councillor Somervaille
Councillor Ferguson

Total (5)

Total (0)

CR DAVID SOMERVILLE LEFT THE MEETING, THE TIME BEING 06:40 PM

PLANNING PROPOSAL TO AMEND BLAYNEY LOCAL ENVIRONMENTAL PLAN 2012 - CHANGE ZONE E3 TO ZONE RU1

1508/012

RESOLVED

1. That Council, following consideration of the submissions received and the issues raised, proceed to endorse the amendment, rezoning of land, Zone E3 to Zone RU1 within Blayney Local Environmental Plan 2012.
2. That Council, in exercising its delegation under Section 59 of the Environmental Planning and Assessment Act 1979, as endorsed by NSW Planning & Environment in the Gateway Determination, forward the relevant documents to Parliamentary Counsel for opinion, to make an amendment to Blayney Local Environmental Plan 2012, the rezoning of land, Zone E3 to Zone RU1, and the making of a Local Environmental Plan.

(Kingham/Oates)

CARRIED

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR

AGAINST

Councillor Ewin
Councillor Oates
Councillor Kingham
Councillor Ferguson

Total (4)

Total (0)

CR DAVID SOMERVILLE RETURNED TO THE MEETING, THE TIME BEING 06:42 PM

There being no further business, the meeting concluded at 6.42pm

02) CULTURAL CENTRE PLANNING

Department: Executive Services

Author: General Manager

CSP Link: 2.3 Blayney Shire - a centre for arts, performance and entertainment.

File No: CS.LP.7

Recommendation:

1. That Council allocates from the Blayney Town Works internal restricted fund an amount of \$10,000 for the preparation of Concept Plans; being Stage 1 of the Blayney Cultural Centre Project and the budget adjustment be referred to the first quarter QBRs.
2. That a Cultural Centre Community Working Group be established as a section 355 Advisory Committee of Council as per the Draft Terms of Reference.
3. That stakeholders and members of the public be invited as representatives on the Cultural Centre Community Working Group.

Reason for Report:

To brief Council on the outcomes of the Blayney Cultural Centre planning workshop conducted in July 2015 and approve the draft Terms of Reference for a new Advisory Committee; the Cultural Centre Working Group.

To seek support from Council to proceed to the next stage of investigation and the development of Concept Plans.

Report:

Council facilitated a public forum/workshop on 14 July 2015 that explored the current and future opportunities for a Cultural Centre precinct in Blayney which could provide arts, crafts, visitor information and library services for the Blayney Shire.

A group of 35 people attended, representing a variety of stakeholders included the Family History Group, Central West Libraries, the Blayney Cottage and VIC, Business and Tourist Operators, Sports and Recreation groups, Blayney Town Association, Textures of One, local artists and community members.

An audit identified the cultural activities and what is provided in Blayney township was collated and information shared regarding the following questions; where it is, how is it funded and organised, what are the limitations or issues and more importantly what are the future opportunities?

In terms of the possible cultural activities and necessary features; the following were recorded as ideas;

- Housing of the Blayney Cottage and Visitor Information Centre, Shire Library, Family History Group and Viv Kable Collection
- Room for outdoor space, activities and workshop areas, technology centre, office space, community meetings space, exhibition space, historical resources and small performances area
- Options for a music studio, small business incubator and temporary office hot desk
- Heritage and gallery space, café
- Availability for parking, staff amenities within walking distance to main CBD

A number of options for co-location were considered and the opportunities and challenges discussed for each site. This included the current gaps and potential costs required to bring each individual site up to a standard that either met industry standards or was deemed necessary as a minimum.

Issues:

There is a lot of work and investigation to be undertaken, and what is very necessary is community consultation and engagement about what rate payers want in terms of cultural services; and most critically; are prepared to fund. Concept plans will assist with the progressing the project and will help determine if the community are supportive of progressing.

The establishment of a Cultural Centre Working Group will facilitate this community engagement.

Whilst Council does not wish to be raising expectations amongst the interested stakeholders, without the vision and commitment of some initial seed funding for concept plans the project cannot be developed further.

Budget Implications:

The work undertaken to date has been at no cost to Council. In order to progress to the next phase of investigation and planning it would be appropriate to allocate some monies for the development of some concept plans.

Depending on the size and scale of the project the total funding required could range from potentially \$1million to \$4million. This is beyond the scope and outside the funding provided in the current Delivery Plan and Asset Management Plans. Council would have to consider rationalising other cultural asset(s), utilising long term borrowings and sourcing external grants in order to fund such a facility.

There are funding opportunities under the NSW Library Development Grants program of up to \$200K for public infrastructure and the project would meet the criteria of demonstrating regional benefit and meeting the needs of the community. Similarly there are a variety of community, tourism and arts/cultural programs that could be accessed for various components of the project. However at a minimum, to attract any state or federal government support the project would have to be 'shovel ready' and be at an approved DA stage.

Breaking the project into 2 stages with the following time frame and budget estimate would enable some community consultation and provide informed investigation.

October 2015 – June 2016: Stage 1: Project Investigation

- Business Case and Concept Plans
- Budget estimate required \$10,000

Based on the success of Stage 1, subject to Council approval, the second phase would be included into the 2016/2017 Budget deliberations.

Budget 2016/17: Stage 2: Development Application

- Architectural Design and Structural Plans
- Budget estimate required \$100,000

There is commitment and interest from stakeholders to be involved in a Cultural Centre Working Group. Enclosed is a draft Terms of Reference for Council information and feedback.

Enclosures (following report)

- | | | |
|---|--|---------|
| 1 | Draft Terms of Reference Cultural Centre Working Group | 3 Pages |
|---|--|---------|

Attachments (separate document)

Nil

Blayney Cultural Centre Working Group - Terms of Reference

Introduction

The Blayney Cultural Centre Working Group will assist Council in the investigation of options and planning for a Cultural Centre in Blayney. Tasks include;

- community and stakeholder engagement into the investigation of opportunities to incorporate the Blayney Shire Library, Arts and Culture, Museum, Cottage and Visitor Information Centre
- preparation of Concept Plans that may be used for Stage 2
- submitting of grant applications to sourcing external funding efforts

Council acknowledges the importance of community input into the planning process that will ensure the needs and specific requirements of the community and key stakeholders can be considered in the development of any plans and preparation of a budget.

Role of the Working Group

To act as the advisory group assisting Council in the investigation and planning stages of the Blayney Cultural Centre. As an Advisory Committee of Council, the Group has no delegated powers. Accordingly any recommendations of the Group will be reported to Council for information or decision, as required by Council staff using established reporting mechanisms.

Members of the Working Group will be responsible for representing the needs of the whole community, even if representing a local interest group.

Working Group Objectives

The objectives of the Working Group are to—

- provide community input into the possibilities for a Blayney Cultural Centre;
- provide constructive and informed input into the development of Concept Plans, funding opportunities and viability of a Blayney Cultural Centre; and
- be the link between Council and the general community in providing feedback during the development of concept plans, preparation of budgets, grant funding submissions and any design works.

Working Group Membership

The Working Group will include representation from the following stakeholders;

- Blayney Cottage and Visitor Information Centre
- Blayney Family History Group
- Central West Libraries
- Blayney Town Association
- Artists
- Community

Terms of Reference

Blayney Cultural Centre Working Group membership will comprise of 9 members from the following organisations:

- The Mayor of Blayney Shire Council (or delegate)
- One Councillor

- General Manager Blayney Shire Council
- 2 Community representatives and;
A representative from each of the following;
- Blayney Cottage and Visitor Information Centre
- Blayney Family History Group
- Central West Libraries
- Blayney Town Association

Term of Office

- The term of office for each working group member will be 1 year (expiring September 2016).
- At the end of the 1 year term, the continuance of the working group will be determined by Council and is subject to the outcome of Stage 1 and the planning period.
- Members who do not attend two meetings in row will be deemed to have resigned from the Working Group and a casual vacancy from the same interest group will result.
- If a leave of absence is requested, then a replacement from the same membership category should be sought or else the position will be declared vacant and a new appointment made.
- The Working Group may be wound up at any time by resolution of Council.

Role

The role of individual members is to;

- Represent the needs of the whole community, even if representing a local interest group.
- Include a variety of perspectives and points of view
- Enable useful knowledge to be shared
- Ensure representation of key local groups

Meetings

- The Working Group will meet once a month.
- Meetings will be held at the Blayney Shire Council
- Minutes will be taken and distributed by Council staff within one week of the meeting. Agendas will be compiled in consultation with the Chair and distributed within one week prior to the meeting.

Meeting Procedures

All meetings of the Working Group will be held in accordance with the following:-

- NSW Local Government Act (1993)
- WHS Act (2014)
- GIPA Act (2009)
- Blayney Shire Council Meeting Code of Practice (2015)
- Blayney Shire Council Code of Conduct (2014)

Chairperson

The role of the Chairperson includes:-

- Overseeing and facilitating the conduct of meetings in accordance Council's Meeting Code of Conduct (2015);

- Ensuring all Working Group members have an opportunity to participate in discussions in an open, respectful and encouraging manner;
- Where a matter has been debated significantly, and no new information discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put;
- Confirming any Agreements and Actions arising from an item with the minute-taker prior to proceeding to the next item;
- When the Chairperson is absent, their delegate is to act as Chairperson for the duration of the meeting.

Decision Making

- Members present must vote on all resolutions of the Working Group.
- Decisions will be made by majority vote.
- Proxy votes are not permitted.

Quorum

The quorum for a meeting will be 5 members.

Reporting to Council

The Working Group shall inform the Council of its activities on a regular basis. This is satisfied by the delivery of a copy of the minutes of each meeting of the Working Group to Council's Executive Assistant to the General Manager who will include those minutes in the agenda papers for the next Ordinary Meeting of Council.

Support

Support for the operation of Working Group will be met by Council including:

- Executive Support
- Administration Cost
- Meeting space
- Catering

**03) DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL
2014/2015**

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 6.3 A well-run Council organisation.

File No: FM.FR.1

Recommendation:

1. That the statements required by Section 413(2)(c) of the Local Government Act, 1993 in relation to Council's Draft Financial Reports for the period ending 30 June 2015 be received and signed by resolution of Council.
2. That the Draft Financial Reports be referred for audit and Intentus Chartered Accountants be invited (in accordance with regulations) to complete the audit.
3. That the 2014/2015 transfers to and from Council's externally and internally restricted cash be endorsed.
4. That by resolution of Council the listed recommendation of changes to internal restrictions be adopted.

Reason for Report:

To approve the referral to audit of Council's Draft General Purpose Financial Statements (GPFS) and Draft Special Purpose Financial Statements (SPFS), and to seek Council approval by resolution for both the GPFS and SPFS.

Report:

Section 413(3) of the Local Government Act (1993), requires Council to prepare Financial Reports and to refer those reports for audit within four (4) months after the end of the financial year (s416 (1)).

Council is required to present a statement on its opinion on the reports under Local Government s413 (2)(c). Copies of the Statements required are attached.

Whilst the Financial Statements are in the final phases of preparation, it is a requirement that these statements be signed prior to completion in order for the audit to occur. The timing for audit is proposed for 6-8 October 2015.

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least seven (7) days after the date on which notice is given, but not more than five (5) weeks after the auditor's reports are given to Council.

The statutory deadline for finalisation, audit and lodgement of financial reporting is 31 October 2015.

It is anticipated that the Auditor, Intentus, will present their report to the Meeting of Council in November 2015.

The draft financial statements before the revaluation of roads, bridges, footpaths, drainage and bulk earthworks currently have Council in a strong position and will reinforce our submission to IPART for the Fit for the Future proposal. Council has presented a draft net operating result of \$2.165m, with a net operating result before the inclusion of grants and contributions for capital purposes of \$505k. A significant contributing factor has been the increase to rating revenue through a special rate variation and also the land revaluation to the mining category.

Council's Operating Performance Ratio measures the ability of Council to contain operating expenditure within its operating revenue. In 2014/2015 the draft ratio is 2.10% for the General Fund and 4.19% for the Sewer Fund being above the Office of Local Government benchmark for Fit for the Future Councils of 0%. This figure will be affected positively or negatively once the current revaluation of abovementioned assets is finalised as it will impacted upon the depreciation of these assets.

Council's financial position is strong with the ability to pay current obligations well above the industry benchmark. Council's unrestricted current ratio is 5.65 with the Office of Local Government benchmark at 1.5.

Council completed over \$5m worth of capital works in the 2014/2015 financial year. Significant capital achievements include:

- Completed works of \$2.8m on Council's road network.
 - Rehabilitation of Errowanbang road \$620k
 - Blackspot works on Forest Reefs Rd of \$1.07m
 - Hobbys Yards Rd received \$415k
 - Resealing and heavy patching program on various roads make up the balance.
- Forest Reefs Rd also had \$370k spent on the Cowriga Creek bridge.
- Centrepont Leisure Centre had building improvements of \$278k and \$42k spent on pool resurfacing.
- Plant replacement of \$555k

A number of adjustments have been made to Council's Restricted Cash Movements since that schedule adopted with the third Quarterly Budget Review. A number of amendments to cash restrictions based on actual results for the financial year.

The following is a summary of other proposed movements and balances in cash restrictions following a robust review of funds held and their associated purpose. The recommended changes to Internal Restrictions together with actual activity for the financial year will result in unrestricted cash balance of \$453,325.

Recommendation of Changes to Internal Restrictions

Remove current Internal Restrictions:	(\$)
Construction of Building	(7,957)
Showground Improvement Fund	(5,825)
Tourism Promotion Fund	(213,529)
Golden Gully	<u>(23,520)</u>
Total Internal Restrictions moved to Unrestricted Cash	(250,831)
Add new Internal restrictions:	
Village Enhancement	87,841
<i>(Purpose: Carry over unspent budgeted projects for completion for the Village Enhancement Program)</i>	
Environmental Projects – Belubula River	<u>23,520</u>
<i>(Purpose: for environmental improvements and projects)</i>	
Total Internal Restrictions moved from Unrestricted Cash	111,361

The following schedule of Restricted Cash Movements provides an outline of movements for the 2014/2015 year and includes the above recommended changes. The movements in cash restrictions are subject to change as a result of any audit adjustments and will require endorsement of Council in the event that there are audit amendments.

Attached for information of Councillors are the Statements for Signature by the Mayor and Deputy Mayor, 2014/2015 Financial Reports in the Quarterly Budget Review Statement (QBRs) format and the Draft Primary Financial Reports for referral to Council's Auditor.

Restricted Cash Movements

	Opening Balance 30/06/2014	Movements		Closing Balance 30/06/2015
		Transfers To Restriction	Transfers From Restriction	
External Restrictions				
Developer Contributions – Gen.	591,061	78,662	-	669,723
Developer Contributions - Sewer	714,310	42,387	-	756,697
Unexpended Grants	1,421,267	58,267	-	1,479,534
Sewerage Funds	3,698,673	363,309	-	4,061,982
Domestic Waste Management	-	168,775	-	168,775
Rates – SRV Community Centre	20,716	-	20,716	-
Rates – SRV Mining	429,324	194,000	-	623,325
Total External Restrictions	6,875,352	905,399	20,716	7,760,035
Internal Restrictions				
Replacement - Plant & Vehicles	1,658,517	-	35,122	1,623,395
Employee Leave Entitlements	564,020	-	-	564,020
Asset Replacement Reserve	2,376,094	7,000	128,287	2,254,807
Blayney Town Works	184,757	-	-	184,757
Cemeteries	6,137	-	-	6,137
Construction of Buildings	7,957	-	7,957	-
Election Reserve	27,816	16,296	-	44,112
Golden Gully	23,520	-	23,520	-
Grant Matching reserve	25,000	-	25,000	-
Inala Units	47,021	68,155	31,603	83,573
I.T. Reserve	40,000	11,250	-	51,250
Local Museums	15,000	-	15,000	-
CentrePoint Leisure Centre	253,106	90,000	61,050	282,056
Property Account	457,485	67,631	-	525,116
Quarry	350,191	-	40,857	309,334
Showground Improvement Fund	5,825	-	5,825	-
Tourism Promotion Fund	213,529	-	213,529	-
Land fill remediation & Assets	50,000	62,500	-	112,500
Village Enhancement Program	-	87,841	-	87,841
Environmental Projects – Belubula River	-	23,520	-	23,520
Total Internal Restrictions	6,305,973	434,193	587,749	6,152,417
Total Restrictions	13,181,325	1,339,592	608,465	13,912,452

Issues:

There are no issues foreseen by the consideration of this report.

Budget Implications:

As outlined in the report.

Enclosures (following report)

1	GPFS Council Statement	1 Page
2	SPFS Council Statement	1 Page
3	Draft June QBR 2014/15	15 Pages
4	Draft Primary Financial Reports	4 Pages

Attachments (separate document)

Nil

Blayney Shire Council

Special Purpose Financial Statements for the financial year ended 30 June 2015

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- The NSW Government Policy Statement "Application of National Competition Policy to Local Government".
- The Division of Local Government Guidelines "Pricing & Costing for Council Businesses - A Guide to Competitive Neutrality".
- The Local Government Code of Accounting Practice and Financial Reporting.
- The NSW Office of Water (Department of Environment, Climate Change and Water) Guidelines - "Best Practice Management of Water and Sewerage".

To the best of our knowledge and belief, these Financial Statements:

- Present fairly the Operating Result and Financial Position for each of Council's declared Business Activities for the year, and
- Accord with Council's accounting and other records.

We are not aware of any matter that would render these Statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 14 September 2015.

S J Ferguson
MAYOR

A J Ewin
COUNCILLOR

R Ryan
GENERAL MANAGER

D Mead
RESPONSIBLE ACCOUNTING OFFICER

Blayney Shire Council

General Purpose Financial Statements for the financial year ended 30 June 2015

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- The Local Government Act 1993 (as amended) and the Regulations made thereunder,
- The Australian Accounting Standards and professional pronouncements, and
- The Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these Financial Statements:

- present fairly the Council's operating result and financial position for the year, and
- accords with Council's accounting and other records.

We are not aware of any matter that would render the Reports false or misleading in any way.

Signed in accordance with a resolution of Council made on 14 September 2015.

S J Ferguson
MAYOR

A J Ewin
COUNCILLOR

R Ryan
GENERAL MANAGER

D Mead
RESPONSIBLE ACCOUNTING OFFICER



Quarterly Budget Review 2014-2015

Period ending 30 June 2015

Blayney Shire Council

Quarterly Budget Review Statement
for the period ending 31/03/15

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Blayney Shire Council

PART 1:**Income & Expenses Budget Review Statement****Budget Review Statement**

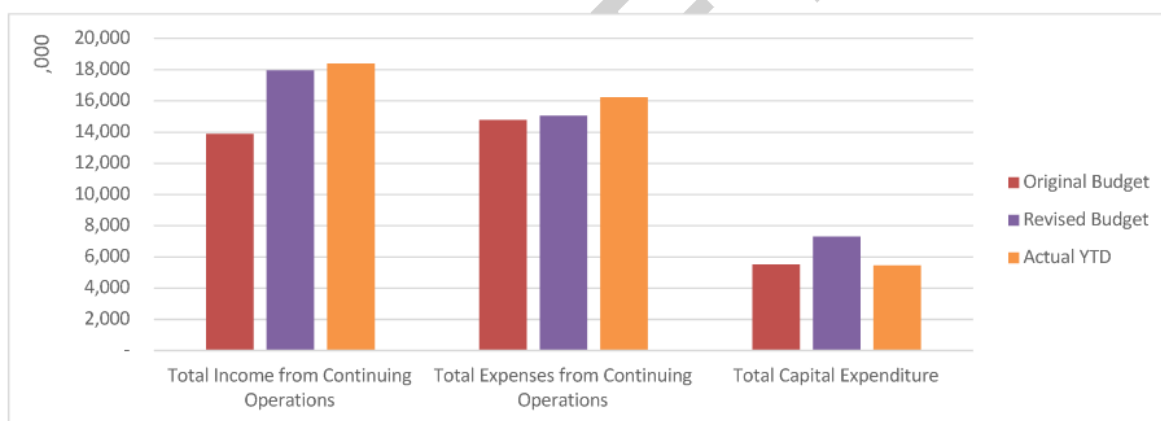
for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Revised Budget Current	Actual YTD figures
Total Income from Continuing Operations	13,904	17,960	18,407
Total Expenses from Continuing Operations	14,785	15,060	16,242
Net Operating Result from Continuing Operations	(881)	2,900	2,165
Total Capital Expenditure	5,527	7,306	5,451
Rounding Adjustment			



Blayney Shire Council

PART 2:**Income & Expenses Budget Review Statement****Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	% of Budget	Notes
Income					
Rates and Annual Charges	8,373	9,975	9,846	99%	
User Charges and Fees	1,309	1,795	2,580	144%	1,2
Interest and Investment Revenues	480	497	473	95%	
Other Revenues	122	300	280	93%	
Grants & Contributions - Operating	2,925	3,111	3,440	111%	
Grants & Contributions - Capital	695	2,224	1,660	75%	
Net Gain From Disposal of Assets	-	57	128	225%	
Total Income from Continuing Operations	13,904	17,960	18,407	102%	
Expenses					
Employee Costs	4,832	4,928	5,268	107%	1,3,4
Borrowing Costs	133	149	186	125%	6
Materials & Contracts	3,502	2,951	3,494	118%	1
Depreciation	4,779	4,844	4,827	100%	
Legal Costs	45	92	146	159%	
Other Expenses	1,494	2,096	2,321	111%	5
Total Expenses from Continuing Operations	14,785	15,060	16,242	108%	
Net Operating Result from Continuing Operations	(881)	2,900	2,165		
Net Operating Result from All Operations	(881)	2,900	2,165		
Net Operating Result before Capital Items	(1,576)	676	505		

Blayney Shire Council

PART 3:**Income & Expenses Budget Review Statement - (By Function/Activity)****Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	% of Budget	Notes
Income - (Inclusive of Capital Grants & Contributions)					
Governance	-	2	-	0%	
Administration	162	398	473	119%	
Public Order & Safety	15	71	61	86%	
Health	28	20	13	65%	
Environment	1,197	1,025	1,086	106%	
Community Services & Education	18	3	2	76%	
Housing & Community Amenities	199	240	216	90%	
Recreation & Culture	469	615	1,064	173%	8
Sewer Supplies	1,508	1,551	1,432	92%	
Mining, Manufacturing & Construction	190	250	557	223%	2
Transport & Communication	1,609	3,497	4,473	128%	1,8
Economic Affairs	92	200	286	143%	
General Purpose Revenues	8,416	10,088	8,744	87%	8
Total Income from Continuing Operations	13,904	17,960	18,407	102%	
Expenses					
Governance	487	461	426	92%	
Administration	3,521	3,628	3,453	95%	
Public Order & Safety	415	422	275	65%	
Health	91	89	78	88%	
Environment	1,076	1,143	1,503	131%	5
Community Services & Education	28	20	19	95%	
Housing & Community Amenities	496	508	427	84%	
Recreation & Culture	2,440	2,451	2,511	102%	
Sewer Supplies	1,231	1,041	1,332	128%	6
Manufacturing & Construction	244	257	584	227%	2
Transport & Communication	4,444	4,747	5,298	112%	1
Economic Affairs	312	293	336	115%	
General Purpose	-	-	-	0%	
Total Expenses from Continuing Operations	14,785	15,060	16,242	108%	
Net Operating Result from Continuing Operations	(881)	2,900	2,165		
Net Operating Result before Capital Items	(1,576)	676	505		

Blayney Shire Council

PART 3A:

Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget Review Statement

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Income & Expenses - Council Consolidated

(Excludes Capital Grants & Contributions)

(\$000's)	Operating Income				Operating Expenditure			
	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
Governance								
Council	-	2		0%	487	443	426	96%
Administration								
Corporate Services	62	234	282	121%	2,261	2,275	1,791	79%
Engineering & Works	100	148	105	71%	1,025	1,073	1,252	117%
Environmental	-	16	16	101%	235	271	292	108%
	162	397	403	101%	3,521	3,619	3,335	92%
Public Order & Safety								
Rural Fire Service	-	58	58	0%	300	300	275	92%
Animal Control	8	6	-	0%	73	80	89	111%
Emergency Services	7	7	-	0%	42	41	29	70%
	15	71	58	81%	415	421	393	93%
Health								
Administration/Food Control	28	20	9	43%	91	84	78	92%
	28	20	9	43%	91	84	78	92%
Environment								
Noxious Plants	-	10	10	98%	66	66	66	100%
Domestic Waste Management	867	857	909	106%	629	611	746	122%
Other Waste Management	130	130	138	106%	122	204	441	216%
Street Cleaning	-	-	-	0%	163	133	150	113%
Urban Stormwater Drainage	-	28	29	102%	96	114	100	87%
	997	1,025	1,086	106%	1,076	1,128	1,503	133%
Community Services & Education								
Child Care	-	-	-	0%	11	10	10	100%
Aged & Disabled	1	1	1	96%	2	1	1	60%
Youth Services	1	1	1	123%	9	3	2	80%
Community Services Administration	-	-	-	0%	6	6	6	105%
	2	2	2	110%	28	20	19	97%
Housing & Community Amenities								
Housing	-	-	-	0%	2	2	-	0%
Town Planning	143	171	170	99%	252	333	289	87%
Street Lighting	16	16	16	100%	117	97	103	106%
Public Cemeteries	40	40	33	83%	40	50	50	99%
Public Conveniences	-	-	-	0%	85	85	87	103%
	199	227	219	97%	496	567	528	93%
Recreation & Culture								
Public Libraries	38	35	34	97%	152	152	167	110%
Public Halls	5	10	287	2871%	120	152	165	109%
Sporting Grounds	6	6	15	253%	187	187	231	124%
Blayney Showground	2	2	4	180%	56	78	89	114%
Parks & Gardens	3	58	44	77%	1,032	922	959	104%
Centrepont Sport & Leisure	410	310	268	86%	887	867	879	101%
Other Cultural Services	-	-	-	0%	6	6	21	350%
	464	421	652	155%	2,440	2,364	2,511	106%

Blayney Shire Council

PART 3A:

Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget Review Statement

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Income & Expenses - Council Consolidated

(Excludes Capital Grants & Contributions)

(\$000's)	Operating Income				Operating Expenditure			
	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
Mining Manufacturing & Construction								
Building Control	52	112	116	104%	116	131	105	80%
Quarries & Pits	138	138	441	320%	128	128	479	374%
	190	250	557	223%	244	259	584	226%
Transport & Communication								
Local Roads	802	802	1,730	216%	3,465	3,462	3,438	99%
Regional Roads	246	298	311	104%	214	181	241	133%
State Roads	59	447	956	214%	59	517	904	175%
Bridges - Local	-	-	-	0%	312	312	341	109%
Bridges - Regional	62	10	-	0%	52	-	-	0%
Footpaths	-	-	-	0%	77	77	78	102%
Kerb and Gutter	-	-	-	0%	119	119	89	75%
Other Transport and Communication	-	-	-	0%	146	184	105	57%
	1,169	1,557	2,997	192%	4,444	4,852	5,197	107%
Economic Affairs								
Tourism & Area Promotion	-	-	-	0%	184	110	111	101%
Industrial Development & Promotion	4	65	62	96%	14	31	32	102%
Real Estate	-	-	-	0%	-	-	-	0%
Inala Units	21	68	68	100%	63	64	68	106%
Other Business	67	67	102	152%	51	51	125	246%
	92	200	232	116%	312	256	336	131%
General Purpose Revenue								
General Purpose Revenues	8,416	10,088	8,744	87%	-	-	-	0%
Sewerage Services	1,475	1,475	1,359	92%	1,231	1,000	1,332	133%
Surplus/(Deficit) From Ordinary Activities Before Capital Amounts	13,209	15,736	16,317	104%	14,785	15,013	16,242	108%

Blayney Shire Council

PART 4:

Capital Budget Review Statement**Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Capital Budget - Council Consolidated

(\$000's)	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
Capital Expenditure				
New Assets				
- Plant & Equipment	863	1,043	978	93.8%
- Other	500	15		0.0%
- Sewer	103	58		0.0%
Renewal Assets (Replacement)				
- Plant & Equipment	-	-		0.0%
- Land & Buildings	509	843	483	57.3%
- Roads, Bridges, Footpaths	2,580	4,009	3,530	88.0%
- Sewer	660	762	356	46.7%
Other	312	391	104	26.6%
Total Capital Expenditure	5,527	7,187	5,451	75.8%
Capital Funding				
Rates & Other Untied Funding	2,066	3,650	3,440	94.2%
Capital Grants & Contributions	695	2,202	1,660	75.4%
Reserves:				
- External Restrictions/Reserves	763	507	127	25.0%
- Internal Restrictions/Reserves	828	828	224	27.1%
New Loans	1,175	-	-	0.0%
Total Capital Funding	5,527	7,187	5,451	75.8%
Net Capital Funding	-	-	-	

Blayney Shire Council

PART 4A:**Capital Budget Review Statement - Detailed****Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Capital Budget - Council Consolidated

	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
ADMINISTRATION				
CORPORATE SUPPORT				
Computer Equipment	78	79	66	83.8%
Motor Vehicle(s) (Net Cost)	15	15	44	294.0%
Building Capital Works	170	170	3	1.8%
Furniture & Fittings	-	28	11	41.0%
	263	292	125	42.8%
ENGINEERING AND WORKS				
Motor Vehicles (Net Cost)	24	130	158	121.2%
Major Plant	567	657	533	81.2%
Minor Plant	227	227	21	9.4%
	818	1,014	712	70.2%
TOTAL ADMINISTRATION	1,081	1,306	837	64.1%
PUBLIC ORDER & SAFETY				
ANIMAL CONTROL				
Motor Vehicle(s) (Net Cost)	15	-	46	0.0%
HEALTH				
FOOD CONTROL				
Motor Vehicle(s) (Net Cost)	15	15	31	205.5%
ENVIRONMENT				
DOMESTIC WASTE MANAGEMENT				
Waste Transfer Station	500	15	-	0.0%
HOUSING & COMMUNITY AMENITIES				
TOWN PLANNING				
Ehousing	-	34	25	73.0%
RECREATION AND CULTURE				
LIBRARY				
Disability & Geographical Grants Purchase	6	-	-	0.0%
PUBLIC HALLS				
Building Capital Works	3	-	21	0.0%
SPORTING GROUNDS				
Building Capital Works	108	221	142	64.4%
Other Capital Works	90	115	24	21.0%
	198	336	166	49.5%

Blayney Shire Council

PART 4A:**Capital Budget Review Statement - Detailed****Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Capital Budget - Council Consolidated

	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
CENTREPOINT SPORT & LEISURE				
Building Works	100	-		0.0%
Swimming Pool Assets	-	25	17	69.0%
Energy Efficiency Program	-	290	278	95.7%
Swimming Pool Resurfacing	-	44	42	95.0%
	100	359	337	93.7%
PARKS & GARDENS - RENEWALS				
Building Capital Works	17	-		0.0%
Other Capital Works	227	202	33	16.3%
	244	202	33	16.3%
SHOWGROUND				
Building Capital Works	-	49	38	78.0%
Other Capital Works	-	42	32	77.0%
	-	91	70	77.6%
TOTAL RECREATION AND CULTURE	551	988	627	63.5%
TRANSPORT AND COMMUNICATION				
LOCAL ROADS				
Road Construction	-	20	104	519.6%
Rehabilitation Program	1,057	1,957	1,525	77.9%
Reseal Program	621	447	293	65.6%
Heavy Patching	412	606	605	99.9%
	2,090	3,030	2,527	83.4%
REGIONAL ROADS - RESEAL PROGRAM	-	368	415	112.8%
FOOTPATHS RENEWAL/UPGRADE PROGRAM	123	457	205	44.8%
LOCAL BRIDGES	365	365	383	104.9%
OTHER TRANSPORT & COMMUNICATION	2	97		0.0%
TOTAL TRANSPORT AND COMMUNICATION	2,580	4,317	3,530	81.8%

Blayney Shire Council

PART 4A:**Capital Budget Review Statement - Detailed****Budget Review Statement**

for the year ending 30/06/15

Budget review for the year ended 30 June 2015

Capital Budget - Council Consolidated

	Original Budget \$ 000	Revised Budget Current	Actual YTD figures	%
SEWERAGE SERVICES				
New Assets				
Minor Plant Replacement - Blayney	103	23	21	91.9%
Minor Plant Replacement - Millthorpe		35	30	85.7%
	103	58	51	88.2%
Asset Replacement/Renewal				
Manhole Rehabilitation Program	100	-		0.0%
Replacement Pumps	20	30	21	70.4%
Lining/Replace Sewer Main	200	-		0.0%
CEEP 2 - Energy Efficiency & Telemetry Upgrade	140	203	202	99.5%
Millthorpe Transfer Station Main Investigation	100	80	31	39.2%
Aeration Tank	100	82		0.0%
Blayney Sewer - Sewer Lining (CEEP 2)	-	60	50	83.8%
	660	454	305	67.0%
TOTAL SEWERAGE SERVICES	763	512	356	69.4%
OTHER WORKS				
Old Saleyards - Demolition Works	22	-	-	0.0%
	22	-	-	0.0%
TOTAL CAPITAL EXPENDITURE	5,527	7,187	5,451	75.8%

Blayney Shire Council

Quarterly Budget Review Statement
for the period ending 30/06/15

Income & Expenses Budget Review Statement

Notes Details		Income \$000	Expenditure \$000
1.	Received and extra \$507k income worth of RMS works above budget. Also contributing to expense with Employee Cost \$100k plus Materials & Contracts increase \$350K	507	100 350
2	Income generated from Quarries \$266k above budget.	266	
3	Net present value of ELE provision increase higher due to lower market cash rate - \$30k		30
4	Additional staff engaged as a consequence in regards to Maternity and other extended leave which was greater than budgeted.		
5	Repayment Local Govt. Organics Collection Grant \$238K		238
6	Loan fee to pay Millthorpe loan of in advance \$14k		14
7	Year end Tips and Quarries provision adjustment for net present value.		
8	Annual Financial Statements does not classify Special Rates as General Purpose Revenue as it is tied to a specific purpose. Mining SRV \$1,6m Community Centre Special Rate	- - 1,658 275	

Blayney Shire Council

Budget Review Statement
for the year ending 30/06/15**PART 5:**

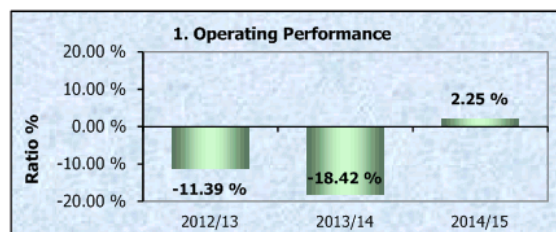
(\$000's)

1. Operating Performance

$$\frac{\text{Operating Revenue (excl. Capital)} - \text{Operating Expenses}}{\text{Operating Revenue (excl. Capital Grants \& Contributions)}}$$

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

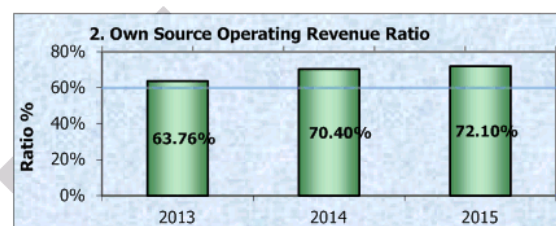
Benchmark = 0%

**2. Own Source Operating Revenue**

$$\frac{\text{Operating Revenue (excl. ALL Grants \& Contributions)}}{\text{Total Operating Revenue (incl. Capital Grants \& Cont)}}$$

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating

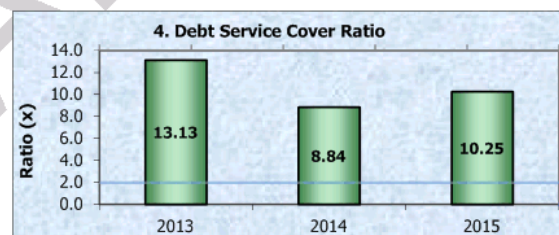
Benchmark > 60%

**3. Debt Service Cover Ratio**

$$\frac{\text{Operating Result before Interest \& Dep. exp (EBITDA)}}{\text{Principal Repayments + Borrowing Interest Costs}}$$

This ratio measures the availability of operating cash to service debt including interest, principal and lease

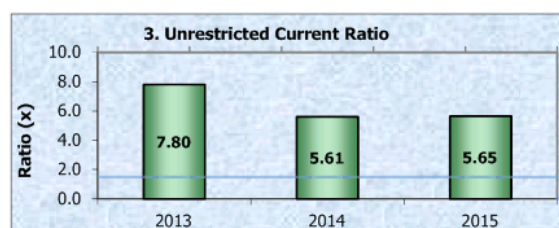
Benchmark > 2.0x

**4. Unrestricted Current Ratio**

$$\frac{\text{Current Assets less all External Restrictions}}{\text{Current Liabilities less Specific Purpose Liabilities}}$$

Purpose of this ratio is to assess the adequacy of working capital and its ability to satisfy obligations in the

Benchmark > 1.5x



Blayney Shire Council

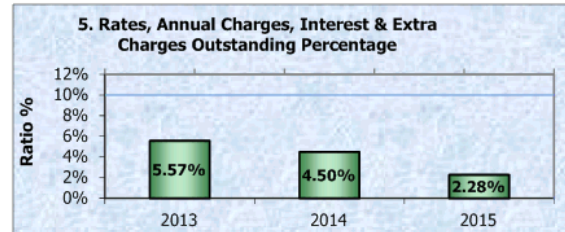
Budget Review Statement
for the year ending 30/06/15**PART 5:**

(\$000's)

5. Rates, Annual Charges, Interest & Extra Charges Outstanding PercentageRates and Annual Charges
Income From Continuing Operations

Purpose of this ratio is to assess the degree of Council's dependence upon revenue from rates and annual

Benchmark < 10%

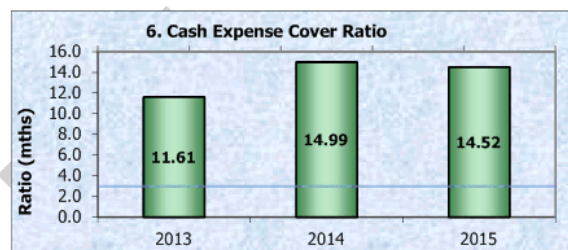
**6. Cash Expense Cover Ratio**

Current Years Cash and Cash Equivalents + All Term Deposits

Payments from cash flow of operating and financing activities

This liquidity ratio indicates the number of months a Council can continue paying for it's immediate expenses without additional cash inflow

Benchmark > 3mths



Blayney Shire Council

DRAFT CASH RESTRICTION MOVEMENTS
for the year ended 30/06/2015DETAILS OF MOVEMENTS & UTILISATION OF
RESTRICTED CASH ASSETS & INVESTMENT SECURITIES

Notes	Opening Balance 30/06/2014	Movements		Closing Balance 30/06/2015
		Transfers To Restriction	Transfers From Restriction	
	\$'000	\$'000	\$'000	\$'000
External Restrictions				
Included In Liabilities				
RTA Advances				
Other				
Developer Contributions - Gen	17 591,061	78,662		669,723
Developer Contributions - Sew	17 714,310	42,387		756,697
Unexpended Grants	1,421,267	58,267		1,479,534
Sewerage funds	3,698,673	363,309		4,061,982
Domestic Waste Management	-	168,775		168,775
Rates - SRV Community Centre	20,716		20,716	-
Rates - SRV Mining	429,324	340,158		769,483
Total External Restrictions	6,875,352	1,051,557	20,716	7,906,193

External Restrictions arise pursuant to section 409(3) of the Local Government Act, the Local Government (Financial Management) Regulation 1999 and other applicable legislation. Further information relating to Developer Contributions is provided in Note 17 and Unexpended Grants in Note 14. Amounts raised by special rates (eg. Water & Sewer) or for Domestic Waste Management may only be used for those purposes.

Internal Restrictions

Replacement - Plant & Vehicles	1,658,517	-	35,122	1,623,395
Employee Leave Entitlements	564,020			564,020
Asset Replacement Reserve	2,376,094	7,000	128,287	2,254,807
Blayney Town Works	184,757	-	-	184,757
Cemeteries	6,137	-	-	6,137
Construction of Buildings	7,957	-	-	7,957
Election Reserve	27,816	16,296	-	44,112
Golden Gully	23,520	-	-	23,520
Grant Matching reserve	25,000	-	25,000	-
Inala Units	47,021	68,155	31,603	83,573
I.T. Reserve	40,000	11,250	-	51,250
Local Museums	15,000	-	15,000	-
CentrePoint Leisure Centre	253,106	90,000	61,050	282,056
Property Account	457,485	67,631	-	525,116
Quarry	350,191	-	40,857	309,334
Office Equipment				
Sinking Funds				
Showground Improvement Fund	5,825	-	-	5,825
Tourism Promotion Fund	213,529	-	-	213,529
Land fill remediation & Assets	50,000	62,500	-	112,500
Roads				
Total Internal Restrictions	6,305,973	322,832	336,919	6,291,887

Total Restrictions

13,181,325	1,374,389	357,635	14,198,080
-------------------	------------------	----------------	-------------------

Total External restrictions 7,906,193

Total Internal Restrictions 6,291,887

Total Unrestricted 167,697

Total Cash & Investments 14,365,777

Recommendations:

Rename Golden Gully to Environmental Projects

Purpose: for the purpose of environmental improvements & projects

Internal Restrictions

6,291,887

Remove:

Construction of Buildings

(7,957)

Showground Improvement Fund

(5,825)

Tourism Promotion Fund

(213,529)

Add:

Village Enhancement

87,841

Purpose: Carry over unspent budgeted projects for completion in future years for the Village Enhancement Program

Revised Internal Restrictions

6,152,417

Revised Unrestricted Cash

307,167

Internal Restrictions arise pursuant to resolutions of Council to set aside reserves of cash resources either relating to liabilities recognised in these reports or to fund future expenditure for the stated purpose. Such reserves are not permitted to exceed the amounts of cash assets and cash investments not otherwise restricted.

Blayney Shire Council

Income Statement

for the financial year ended 30 June 2015

Budget ¹ 2015	\$ '000	Notes	Actual 2015	Actual 2014
Income from Continuing Operations				
Revenue:				
8,424	Rates & Annual Charges	3a	9,846	7,796
1,067	User Charges & Fees	3b	2,580	2,018
480	Interest & Investment Revenue	3c	473	480
364	Other Revenues	3d	280	213
2,925	Grants & Contributions provided for Operating Purposes	3e,f	3,440	2,076 ²
695	Grants & Contributions provided for Capital Purposes	3e,f	1,660	2,341
Other Income:				
	Net gains from the disposal of assets	5	128	283
	Net Share of interests in Joint Ventures & Associates using the equity method	19	-	-
13,955	Total Income from Continuing Operations		18,407	15,207
Expenses from Continuing Operations				
4,831	Employee Benefits & On-Costs	4a	5,268	4,920
133	Borrowing Costs	4b	186	172
3,548	Materials & Contracts	4c	3,640	3,026
4,779	Depreciation & Amortisation	4d	4,827	4,718
	Impairment	4d	-	-
1,545	Other Expenses	4e	2,321	2,065
	Interest & Investment Losses	3c	-	-
	Net Losses from the Disposal of Assets	5	-	-
	Net Share of interests in Joint Ventures & Associates using the equity method	19	-	-
14,836	Total Expenses from Continuing Operations		16,242	14,901
(881)	Operating Result from Continuing Operations		2,165	306
Discontinued Operations				
	Net Profit/(Loss) from Discontinued Operations	24	-	-
(881)	Net Operating Result for the Year		2,165	306
(881)	Net Operating Result attributable to Council		2,165	306
	Net Operating Result attributable to Non-controlling Interests		-	-
(1,576)	Net Operating Result for the year before Grants and Contributions provided for Capital Purposes		505	(2,035)

¹ Original Budget as approved by Council - refer Note 16² Financial Assistance Grants for 13/14 were lower reflecting a one off timing difference due to a change in how the grant was paid in prior years - refer Note 1

Blayney Shire Council

Statement of Financial Position
as at 30 June 2015

\$ '000	Notes	Actual 2015	Actual 2014
ASSETS			
Current Assets			
Cash & Cash Equivalents	6a	866	2,181
Investments	6b	13,500	11,000
Receivables	7	807	772
Inventories	8	734	768
Other	8	20	18
Non-current assets classified as "held for sale"	22	-	-
Total Current Assets		15,927	14,739
Non-Current Assets			
Investments	6b	-	-
Receivables	7	237	32
Inventories	8	-	-
Infrastructure, Property, Plant & Equipment	9	185,510	184,665
Investments accounted for using the equity method	19	-	-
Investment Property	14	-	-
Intangible Assets	25	249	281
Non-current assets classified as "held for sale"	22	-	-
Other	8	-	-
Total Non-Current Assets		185,996	184,978
TOTAL ASSETS		201,923	199,717
LIABILITIES			
Current Liabilities			
Payables	10	784	963
Borrowings	10	178	183
Provisions	10	1,407	1,343
Liabilities associated with assets classified as "held for sale"	22	-	-
Total Current Liabilities		2,369	2,489
Non-Current Liabilities			
Payables	10	196	113
Borrowings	10	2,171	2,506
Provisions	10	516	521
Investments accounted for using the equity method	19	-	-
Liabilities associated with assets classified as "held for sale"	22	-	-
Total Non-Current Liabilities		2,883	3,140
TOTAL LIABILITIES		5,252	5,629
Net Assets		196,672	194,088
EQUITY			
Retained Earnings	20	63,054	60,889
Revaluation Reserves	20	133,618	133,199
Council Equity Interest		196,672	194,088
Non-controlling Equity Interests		-	-
Total Equity		196,672	194,088

This Statement should be read in conjunction with the accompanying Notes.

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Blayney Shire Council

Statement of Cash Flows

for the financial year ended 30 June 2015

Budget 2015	\$ '000	Notes	Actual 2015	Actual 2014
Cash Flows from Operating Activities				
<u>Receipts:</u>				
8,383	Rates & Annual Charges		9,974	7,831
1,068	User Charges & Fees		2,329	2,014
484	Investment & Interest Revenue Received		459	453
3,626	Grants & Contributions		5,099	4,632
	Bonds, Deposits & Retention amounts received		51	19
300	Other		299	744
<u>Payments:</u>				
(4,831)	Employee Benefits & On-Costs		(5,219)	(4,842)
(3,551)	Materials & Contracts		(3,758)	(3,337)
(122)	Borrowing Costs		(178)	(135)
	Bonds, Deposits & Retention amounts refunded		-	-
(1,544)	Other		(2,377)	(2,116)
	Net Cash from Boundary Adjustments		-	-
3,813	Net Cash provided (or used in) Operating Activities	11b	6,679	5,263
Cash Flows from Investing Activities				
<u>Receipts:</u>				
	Sale of Investment Securities		-	457
	Sale of Investment Property		-	-
	Sale of Real Estate Assets		71	113
	Sale of Infrastructure, Property, Plant & Equipment		304	49
	Sale of Shares in Companies		-	-
	Sale of Interests in Joint Ventures & Associates		-	-
	Sale of Disposal Groups		-	-
	Deferred Debtors Receipts		-	2
	Distributions Received from Joint Ventures & Associates		-	-
	Other Investing Activity Receipts		-	-
<u>Payments:</u>				
	Purchase of Investment Securities		(2,500)	(4,000)
	Purchase of Investment Property		-	-
(5,527)	Purchase of Infrastructure, Property, Plant & Equipment		(5,451)	(4,708)
	Purchase of Real Estate Assets		(3)	-
	Purchase of Shares in Companies		-	-
	Purchase of Interests in Joint Ventures & Associates		-	-
	Deferred Debtors & Advances Made		(75)	(20)
	Contributions Paid to Joint Ventures & Associates		-	-
	Other Investing Activity Payments		-	-
(5,527)	Net Cash provided (or used in) Investing Activities		(7,654)	(8,107)
Cash Flows from Financing Activities				
<u>Receipts:</u>				
1,175	Proceeds from Borrowings & Advances		-	1,000

This Statement should be read in conjunction with the accompanying Notes.

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	Proceeds from Finance Leases	-	-
	Other Financing Activity Receipts	-	-
	Payments:		
(198)	Repayment of Borrowings & Advances	(340)	(119)
	Repayment of Finance Lease Liabilities	-	-
	Distributions to Non-controlling Interests	-	-
	Other Financing Activity Payments	-	-
977	Net Cash Flow provided (used in) Financing Activities	(340)	881
(737)	Net Increase/(Decrease) in Cash & Cash Equivalents	(1,315)	(1,963)
9,388	plus: Cash & Cash Equivalents - beginning of year	11a 2,181	4,144
8,651	Cash & Cash Equivalents - end of the year	11a 866	2,181

Additional Information:

plus: Investments on hand - end of year	6b 13,500	11,000
Total Cash, Cash Equivalents & Investments	14,366	13,181

Please refer to Note 11 for information on the following:

- Non Cash Financing & Investing Activities.
- Financing Arrangements.
- Net cash flow disclosures relating to any Discontinued Operations

04) REPORT OF COUNCIL INVESTMENTS AS AT 31 AUGUST 2015**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 6.3 A well-run Council organisation.**File No:** FM.IN.1**Recommendation:**

1. That the report indicating Council's investment position as at 31 August 2015 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

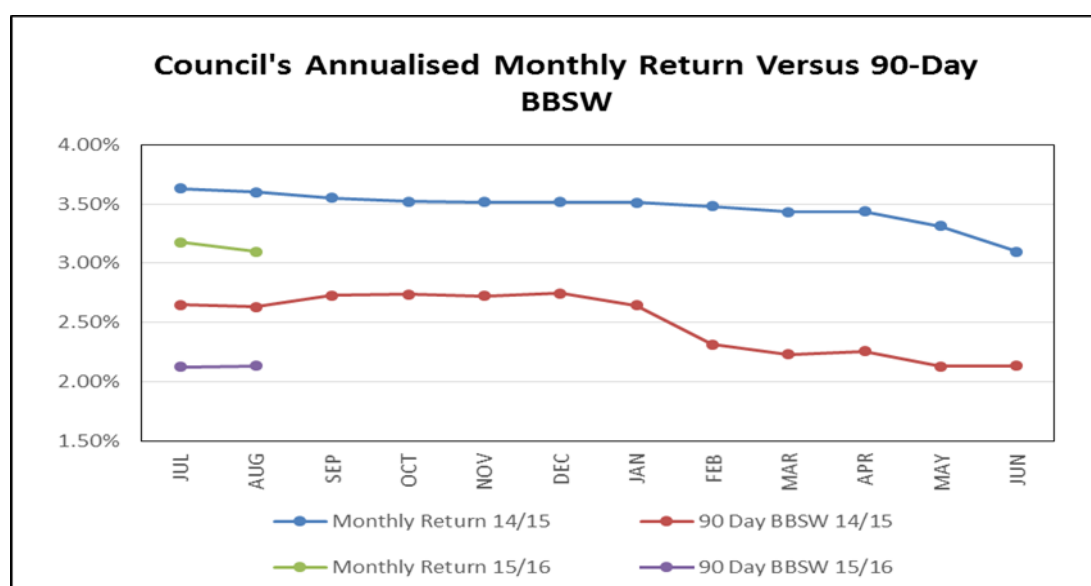
For Council to endorse the Report of Council Investments as at 31 August 2015.

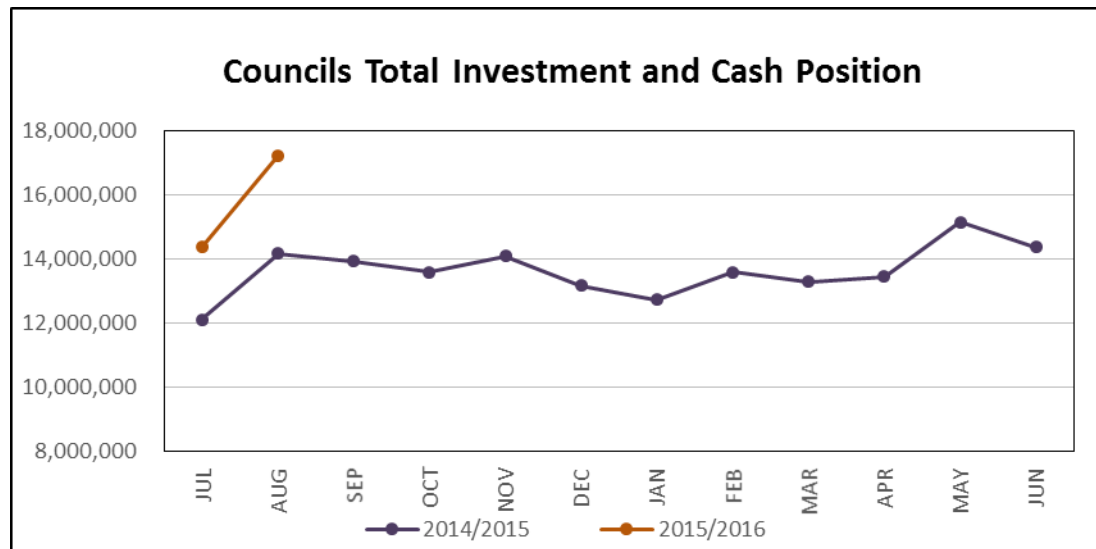
Report:

This report provides details of Council's Investment Portfolio as at 31 August 2015.

Council's total investment and cash position as at 31 August 2015 is \$17,227,147. Investments earned interest of \$40,567 for the month of August 2015.

Council's monthly net return on Term Deposits annualised for August of 3.10% outperformed the 90 day Bank Bill Swap Rate of 2.13%.





REGISTER OF INVESTMENTS AND CASH AS AT 31 AUGUST 2015				
Institution	Rating	Maturity	Amount \$	Interest Rate
AMP Bank	A1/A+	6/01/2016	500,000	3.40%
AMP Bank	A1/A+	10/05/2016	500,000	2.75%
AMP Bank	A1/A+	31/05/2016	500,000	2.75%
AMP Bank	A1/A+	3/11/2015	500,000	3.30%
AMP Bank	A1/A+	18/08/2015	500,000	2.90%
Bank of Queensland	A2/A-	6/01/2016	500,000	2.95%
Bank of Queensland	A2/A-	2/09/2015	500,000	3.50%
Bank of Queensland	A2/A-	20/01/2016	500,000	2.95%
Bank of Queensland	A2/A-	2/02/2016	500,000	3.00%
Bank of Queensland	A2/A-	16/02/2016	500,000	2.85%
Bankwest	A1+/AA-	6/10/2015	500,000	2.90%
Bankwest	A1+/AA-	20/10/2015	500,000	3.00%
Bankwest	A1+/AA-	2/12/2015	500,000	2.90%
Bankwest	A1+/AA-	17/11/2015	500,000	2.75%
Bankwest	A1+/AA-	16/02/2016	500,000	2.80%
Bendigo & Adelaide Bank	A2/A-	17/11/2015	500,000	3.35%
Bendigo & Adelaide Bank	A2/A-	14/06/2016	500,000	2.85%
IMB	A2/BBB	3/09/2015	500,000	3.50%
Macquarie Bank	A1/A	2/09/2015	500,000	3.35%
Macquarie Bank	A1/A	9/02/2016	500,000	3.00%
ME Bank	A2/BBB+	1/09/2015	500,000	3.50%
ME Bank	A2/BBB+	10/11/2015	500,000	2.85%
ME Bank	A2/BBB+	16/02/2016	500,000	2.80%
ME Bank	A2/BBB+	22/12/2015	500,000	2.95%
NAB	A1+/AA-	5/04/2016	500,000	2.96%
NAB	A1+/AA-	1/12/2015	500,000	3.60%
NAB	A1+/AA-	25/05/2016	500,000	2.96%
NAB	A1+/AA-	22/09/2015	500,000	3.09%
Wide Bay Australia	A2/BBB	8/03/2016	500,000	3.01%
Wide Bay Australia Ltd	A2/BBB	5/01/2016	500,000	3.50%
Wide Bay Australia Ltd	A2/BBB	17/12/2015	500,000	3.55%
Total Investments			15,500,000	3.08%

Benchmarks: BBSW 90 Day Index		2.13%
RBA Cash Rate		2.00%
Commonwealth Bank - At Call Account	151,812	1.90%*
Commonwealth Bank Balance - General	1,575,335	1.85%*
TOTAL INVESTMENTS & CASH	17,227,147	

* % Interest rates as at 31/08/2015

Summary of Investment Movements - August		
Financial Institution	Invst/(Recall) Amount \$	Commentary
AMP Bank	(513,041.10)	Term Deposit Matured 18/08/2015
AMP Bank	500,000.00	Term Deposit Reinvested 18/08/2015
ING Bank	(511,517.53)	Term Deposit Matured 18/08/2015
Bank of Queensland	500,000.00	Term Deposit Invested 19/08/2015
Bankwest	500,000.00	Term Deposit Invested 19/08/2015
Bankwest	500,000.00	Term Deposit Invested 19/08/2015
ME Bank	500,000.00	Term Deposit Invested 19/08/2015
Beyond Bank	(503,403.15)	Term Deposit Matured 25/08/2015
ME Bank	500,000.00	Term Deposit Invested 26/08/2015

Short Term Credit Rating*	Policy Maximum	Current Holding %	Current Holding \$
A-1+	100%	29%	4,500,000
A-1	80%	23%	3,500,000
A-2	60%	48%	7,500,000
A-3	40%	0%	-
			15,500,000

*Councils current investment portfolio contains only short term investments and has therefore been rated accordingly.

Overall Portfolio Return to Maturity			Actual %
Portfolio % < 1 Year	Min 40%	Max 100%	100%
Portfolio % > 1 Year	Min 0%	Max 60%	0%
Portfolio % > 3 Year	Min 0%	Max 30%	0%
Portfolio % > 5 Year	Min 0%	Max 20%	0%

<u>RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS</u>	
	\$ 000's
External Restrictions - Sewer*	4,819
External Restrictions - Unexpended Grants*	1,480
External Restrictions - Other*	1,608
	7,906
Internal Cash Restrictions*	6,292
Unrestricted	3,029
	9,321
TOTAL CASH & INVESTMENTS	17,227

* Restrictions represent draft balance as at 30 June 2015

Issues:

Nil

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) WRITE-OFF OF BAD DEBTS**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 6.3 A well-run Council organisation.**File No:** FM.DB.2**Recommendation:**

1. That the report be received; and
2. That Council approve the write-off of irrecoverable sundry debts in the amount of \$17,086.87 for the following debtor:

D70216 Inv. 5924 : Canobolas Zone RFS	\$12,181.07
D70216 Inv. 683 : Canobolas Zone RFS	\$ 4,905.79

Reason for Report:

Approval from Council to write-off an irrecoverable sundry debtor.

Report:

Annually, Council issues over \$1m in sundry debtor invoices for the fees and services it provides. Outstanding invoices are pursued by Council's Finance Staff and Council's debt collection agency if required. Recovery actions commence once a debt is more than 30 days overdue.

Similar to most other organisations or businesses, when all reasonable efforts to recover the debt have been exhausted, the debt should be considered for write-off.

Under Section 377(1) of the Local Government Act 1993 (NSW) pursuant to Clauses 131(1) and 131(2) of the Local Government (General) Regulation 2005 (NSW) allows Council to set a limit upon which the General Manager may exercise their discretion writing off monies owing to Council. Councils' Policy (3B), Writing off Debts policy, delegates to the General Manager the authority to write off monies due to Council up to a limit of \$1,000 per debtor. A list of bad debts over \$1,000 in value follows with details of recovery action completed and recommendation attached.

Ref.	Invoice No.	Name	Description	Amount for Write-off (\$)
D70216	5924	Canobolas Zone Rural Fire Service	Private Works # 110: Burrendong Way / Kangarooie fire November 2009 - labour and plant hire.	12,181.08
D70216	683	Canobolas Zone Rural Fire Service	Private Works # 38 - Supply of fuel trailer and diesel fuel for Long Point fire - January 2013,	4,905.79

In summary, the Burrendong Way / Kangarooobie fire November 2009 invoice was alleged to have been lodged outside the pre- determined claim period and is therefore unable to be honoured. Similarly the Long Point fire invoice - January 2013 was not lodged with Cabonne Council within the statutory claim period and was also unable to be honoured.

The approval by Council of this report will see the finalisation of any further action on the above debtors. A Council authorisation to write off a bad debt does not stop Council reinstating a debt if future circumstances change and the debt can be collected.

Issues:

Nil

Budget Implications:

Council has a provision for doubtful debts. This amount is within the provision.

Enclosures (following report)

- 1 Request to Write off Bad Debt - Canobolas RFS Zone 3 Pages

Attachments (separate document)

Nil

Blayney Shire Council

Memo



TO: General Manager
FROM: Revenue Officer

Checked by MFS: ☐

DATE: 27 October 2014

SUBJECT: **Request for Approval to Write Off Debt**

As per Councils 'Writing Off Debts' and 'Writing Off Rates & Charges' policies (3B & 5A) the General Manager has delegated authority to write off all debt to the value of \$1000. Debts over the value of \$1,000 must be written off under Council resolution.

The following debt is **over** the value of **\$1,000** and a reasonable effort has been made to recover the debt with little likelihood of the debt being recovered.

MUST BE WRITTEN OFF UNDER COUNCIL RESOLUTION

Invoice #: 5924	Amount: \$12,181.08	Issue Date: 12/04/2010
Invoice #: 683	Amount: \$4,905.79	Issue Date: 28/05/2013

Total amount of debt to be written off \$17,086.87.

Name: Canobolas Zone Rural Fire Services (D70216)

Description:

- Private Works # 110 - Burrendong Way/Kangarooobie fire November 2009, \$12,181.08.
- Private Works # 38 - Supply of fuel trailer and diesel fuel for Long Point fire January 2013, \$4,905.79.

Actions taken to recover debt (attach any evidence): Invoice raised, statements issued, multiple phone calls made, emails sent.

Claim period expired.

Why further attempts to recover the debt are not recommended to be pursued:

- Other (please note) – All action has been taken to recover debt.

Debtor Account:	Date Written off:
Clerk:	Entered/Filed in Register:



NSW RURAL FIRE SERVICE



Mr Grant Baker
Director Works and Services
Blayney Shire Council
PO Box 62
BLAYNEY NSW 2299

Your reference
Our reference

18/09/2014

Dear Grant,

RE: Outstanding Invoices 2009 and 2013

Further to our meeting this morning I advise regarding the position of claims for fires in 2009 and 2013.

1. The Bathurst fire at Macquarie Woods in 2009. I was contacted by Council in late 2012 on my return from the Blue Mountains advising that an invoice had been prepared for works carried out on the 2009 fire in Bathurst. I spoke with the General Manager Glenn Wilcox at the Generals Managers and Canobolas Zone meeting at Orange City Council on Wednesday 18th October 2012 and explained that the time had well and truly passed for any further claims to be made. He said that he would organise to write off the account.
2. The Long Point fire in 2013. This invoice should have been sent to Cabonne Council for payment as this fire was under their Section 44. Unfortunately the opportunity to claim for this fire has passed at the 30th June 2014.

I would encourage Council to ensure that all future claims for plant for fire fighting are submitted through the heavy plant process and you will be provided with a Plant Tasking Form for these events. For the provision of any services for fire fighting not covered by heavy plant Council should ensure that you are provided with a purchase order from the Council responsible for the fire fighting effort.

Postal address

NSW Rural Fire Service
Canobolas Zone
PO Box 8004
ORANGE NSW 2800

Street address

NSW Rural Fire Service
Canobolas Zone
1385 Forest Road
ORANGE NSW 2800

T (02) 6363 6666
F (02) 6363 6699
www.canobolas.rfs.nsw.gov.au

I trust that this will clarify the situation in regards to these matters.

Yours faithfully,



David Hoadley AFSM

Canobolas Zone Manager

06) PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO THE MAYOR AND COUNCILLORS POLICY

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 6.3 A well-run Council organisation.

File No: GO.PO.1

Recommendation:

1. That the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors policy, as amended, be adopted and included in Council's policy register.
2. That Council submit its policy with the Council resolution and any submissions to the Office of Local Government.

Reason for Report:

For Council to adopt the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors policy following its statutory exhibition and review.

Report:

Following Council's July Ordinary Meeting, Council's Draft Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy was placed on public exhibition and the public were invited to make submissions.

The policy was tabled for consideration as part of its statutory obligation to adopt a policy concerning expenses and facilities on an annual basis pursuant to section 253 of the Local Government Act 1993. Upon adoption Council must submit its policy with the Council resolution with any submissions to the Office of Local Government.

At the close of the exhibition period Council had not received any submissions in relation to this policy however an amendment was identified being the inclusion of the provision of a Council credit card to the Mayor for incidental expenses including settlement of accommodation charges. This has been inserted under a new section, Part 6 Provision of Additional Equipment and Facilities to the Mayor. Section 253 (1) requires Council to give public notice of any amendments, however under section 253 (3) it is not required if Council is of the opinion that the proposed amendment is not substantial. It is considered that the inclusion of provision of a credit card to the Mayor is not a substantial amendment.

A copy of the Payment of Expenses and the Provision of Facilities to the Mayor and Councillors Policy with the proposed amendment highlighted is provided as an attachment to this business paper.

Issues:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Council has set aside provision for Councillor Expenses in the 2015/16 Operational Plan.

Enclosures (following report)

Nil

Attachments (separate document)

- | | | |
|----------|--|----------|
| 1 | Payment of Expenses and the Provision of Facilities
to the Mayor and Councillors Policy | 14 Pages |
|----------|--|----------|

07) 2016 BLAYNEY MUSIC SCHOLARSHIP PROGRAM

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2.3 Blayney Shire - a centre for arts, performance and entertainment.

File No: CR.AW.2

Recommendation:

That Council receive the report on the 2016 Music Scholarship program.

Reason for Report:

To inform Council on recruitment of applicants for the 2016 Music Scholarship program.

Report:

Since 2009 Council has been part of the above program offering 4 scholarships with Mitchell Conservatorium, Bathurst and Orange Regional Conservatorium to the Blayney Shire community. The program was for an initial period of 4 years however private sponsorship of \$1,500 in conjunction with Council support has enabled its continuation.

As part of the program the following scholarships are on offer:

- 2 music scholarships of \$1,500 each
- 2 encouragement awards of \$750 each

The scholarship program is open to students that reside in the Blayney Shire aged 7 to 18 years who wish to further their music studies. Scholarships will be awarded for tuition at Orange Regional Conservatorium (ORC) and Mitchell Conservatorium, Bathurst (MC). The tuition program will include a mix of practical and theoretical components, tailored to meet the individual student's needs, with the specifics of the program to be negotiated after the award is made.

Applications will be called with a closing date of 23 October 2015 and auditions are scheduled to be held in the Blayney Shire Community Centre on 14 November 2015.

Issues:

There are no issues foreseen by the consideration of this report.

Budget Implications:

Council has provision of \$1,500 in the 2015/16 budget for music scholarship program. Provision has also been made in the Long Term Financial Plan for future years.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) DIRECTOR INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Director of Infrastructure Services Monthly report for September 2015 be received for information purposes only.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:

Topical Issues

Adelaide – Martha Street Intersection

Council has recently received a request from RMS to meet to discuss possible options for the Adelaide/Martha Street intersection upgrade. Dates are yet to be finalised, but it may be that the meeting is held prior to the September Council meeting. RMS are very keen to engage firstly with Council and then afterwards with the community, to ensure a suitable solution is identified and developed.

Blayney Bridges

Planning for the delivery of 5 bridge replacement projects and culvert projects, over the 2015/16 and 2016/17 delivery years is underway. Request for Quotation/Tender documents for Survey, and Geotechnical Work for these projects will be prepared. It is anticipated the Geotechnical Work over the identified sites, will involve a Request for Tender due to the scale of work, and a separate report has been provided to Council.

Grant Funding

Council submitted three applications for funding in August.

1. An application to the Australian Governments' Bridges Renewal Program for the replacement of the Coombing Creek Bridge on Felltimber Road.

2. An application to the RMS Active Transport Program for Stage Two of the South Blayney Shared Pathway network along Adelaide Street, from the corner of Adelaide and Martha Streets to approximately half way between Water and Charles Streets. This project includes the removal and replacement of the existing kerb and gutter, narrow footpath and new street trees.
3. An application to the RMS Western Safety Efficiency Program for a complete signage upgrade for the length of Mandurama Road and a School Bus lay by for the Forest Reefs School Bus.

Footpath Matters

Over the past eight weeks, Council staff and contractors have undertaken a significant program of works to replace poor condition sections of pathways within Blayney, and the grinding of trip hazards where the pathway condition is generally good, however was compromised by cracking and minor uplifts that did not justify complete replacement. It is noted that Council has received positive feedback on this work from the community.

Major Works

Major road construction and notes on current works are as follows:

- Errowanbang Road - Works on Errowanbang Road are continuing under the Fixing Country Roads funding agreement. In the past month, Council has obtained agreement from one of the effected land owners for the acquisition of their land. This agreement has enabled Council to commence the largest portion of the deviation.

Geotechnical testing undertaken on the first stage has shown that Council's staff have delivered exceptional work in the compaction of material given the difficult weather conditions experienced during the placement of this material.

Further, Council Officers have been able to identify an opportunity to win some suitable granular material through one of the cuttings of this project. This material is able to be won on site, and will provide an efficiency gain for this project by reducing haul distance, and also reducing the supply cost of the material.

Council is currently liaising with Telstra to relocate phone, copper cabling.

The nature of Telstra relocations is that pricing is only able to be obtained through Telstra. There is no avenue for Council to seek pricing from any qualified contractors for these works, thus leaving Telstra with a monopoly on these works.

Due to inclement weather, the commencement of this project was delayed by 2 weeks, and then another 1-2 weeks have been lost since commencement, leaving the project approximately 4 weeks behind schedule at this point.

- Shared Pathway – Work has commenced on the next stage of the Blayney shared pathway network along Carcoar Street, commencing from the intersection with Stillingfleet Street, work will progress along Carcoar, and Martha Streets, toward the intersection of Osman and Martha Streets.
- Maintenance grading works continue across the shire, with maintenance grading to be undertaken on Spring Hill Road, Village Road and the Blayney/Newbridge area in coming weeks. Work has generally been delayed due to recent wet weather and snow, not providing suitable conditions.

Major Contracts

Newbridge Tennis Court

- Contractor has commenced on site, with the slab placed, fence posts installed and footings for the practice hit-up wall and a small retaining wall installed.

Revive! Belubula River at Pound Flat project

- Council's contractor has commenced works on Pound Flat on the banks of the Belubula River to remove the Willow infestation, replant with more suitable species, placement of nesting boxes for habitat, and install snags within the stream. Council Officers have been working closely with Fisheries regarding this project to ensure that the impact on the water quality is minimised. This project is achieving some good outcomes for the ongoing health of the Belubula River, and the associated fauna, as well as improving the community experience when using the river walk.

Active Transport Plan (ATP)

- Council has formally accepted the quotation provided by GHD Consultants from preparation of the Active Transport Plan (previously known as a Pedestrian Access and Mobility Plan, and Bike Plan). GHD are a large multinational consultant, with an office in Orange. They are suitably qualified to undertake the scope of works, and have previously developed an ATP for Cowra Shire Council.

Community consultation will be a key aspect of developing the Active Transport Plan. The Consultants will undertake a range of consultation activities, including:

- Communication materials for Councils web site; posters; advertising; and letters to key stakeholders outlining the project, the timeframe and opportunities for asking questions and providing input.
- A hard copy and on-line Community Survey to understand the community's current attitudes and future needs around walking and cycling. the survey will be promoted on-line, via posters and newspaper advertisements. Hard copies of the survey will be provided at key locations including: Council Offices, Visitor Information Centre, Library, Retirement Villages, Centrepont and central locations in all Villages.

- The consultant will (with Councils assistance) directly target a number of key resident, community groups, sporting and bicycle user groups with a copy of the survey and a letter requesting expressions of interest from community and bicycle user groups to participate in the community workshop.
- A specific survey will also be prepared (with representatives from schools in the shire) for the schools within the shire, seeking to understand the number of staff and students walking and riding to school and reasons why they do or do not walk or ride to school, the facilities available for locker storage etc
- The consultant will be facilitating a workshop with a range of council officers (including Councillors), RMS representatives and officers from surrounding Councils to identify a set of principles and undertaking a gap analysis of the existing network and identifying missing links (including kerb ramps) and new routes.
- The Consultant will also conduct a Stakeholder and User Group Workshop, including local cycling groups, Rotary (B2B), Council's Access Committee, NSW Department of Transport, Rail Authorities, NSW RMS, Police, School Principals, P&F groups and relevant council officers from neighbouring councils.

Land Development

Cook Street (11 Lot subdivision)

- Councils consultant has advised that site works and sampling/testing is complete, and anticipates providing Council with its report prior to the September Council meeting.

Wastewater

Hydrogen Sulphide (H₂S) dosing system

- The installation of the Calcium Nitrate dosing system is complete and results appear to be achieving the intended outcomes. Further monitoring will be undertaken to determine the overall effectiveness of the system and to ensure best dosing rates are achieved.

Millthorpe Rising Main Augmentation

- This project has been in Council's Strategic Business Plan for Sewerage services for some years, as delivery of sewerage from Millthorpe to Blayney has always been problematic. A resultant problem has been the extensive damage to Man Hole 1, located at Chambers Hill. Public Works have completed the design and documentation for remediation works, however further investigation is being undertaken to determine the cause of capacity problems from this manhole when extended pumping periods occur. It is anticipated that the findings of these investigations will influence the final works required.
- RMS approvals will also need to be sought for the new access road to enable staff to undertake maintenance on this manhole in a safe manner.

Millthorpe Pump Station

- A new flow meter is to be installed at Millthorpe sewer pump station and integrated to the SCADA telemetry system to enable remote monitoring of instantaneous and totalised flows from this pump station. This will assist to provide early warnings of pump wear / failures.

Recreation and EnvironmentRedmond Oval Upgrade

- The Request for Quotation for the Canteen has been undertaken, with 5 responses received from contractors.
- A consultant has been engaged to undertake a review of the works and provide a specification that is to be included into the Request for Tender documentation. It is intended to include the irrigation construction in this contract.
- The Redmond Oval Committee is actively seeking quotes for portions of the works to determine the extent of work that can be achieved to fit within the budget. Works to be undertaken are to consider the future requirements for the area, these will include new driveway / parking areas, stormwater harvesting and amphitheater.

King George Oval

- Building renewal works have been completed.
- Refit of the canteen, scheduled for September/October.
- The removal of the existing kitchen within King George Oval facilities is programmed for Sunday 20 September 2015, with painting of the canteen facility to take place at the same time. Following the removal, epoxy flooring will be installed prior to the installation of the new kitchen.

This work is being completed almost entirely through volunteers through the various sporting clubs, and is a good example of the community working together to improve the facilities available within the shire.

Showground and Redmond Oval Irrigation

- A consultant has been engaged to undertake irrigation design and tender documentation for both the Blayney Showground and Redmond Oval irrigation projects. The priority is to ensure high efficiencies are gained in the design to ensure water savings are maximized.
- A water balance model is underway at the Blayney Showground to determine shortfalls of water for the irrigation demand. This is intended to help develop future requirements for water storage and new source(s), as well as operational management plans to enable a sustainable long term approach.

Lyndhurst Recreation Ground

- At the Lyndhurst Sports Ground, works have commenced on the upgrade for the showers and the kitchen. Work has commenced and is progressing for both upgrades. The wet area installation is progressing, with waterproofing completed, and Villaboard installation part way completed.
Within the kitchen, electrical and plumbing have commenced, in preparation for the installation of the kitchen.

Asset ManagementAsset Management System

- Infrastructure staff have undergone a first round of training in the new AssetFinda software, with another round to follow in late September / early October, when the road data has been loaded in the system. The Executive Officer of the WBC Alliance is coordinating further joint work between Blayney and Cabonne Councils.

Crown Road Matters

Council continues to progress various Crown Road closure matters.

Church Street (RD.RC.3)

Council recently received advice that the proposed closure of a small triangular segment of land at the eastern end of Church Street, Blayney was approved, and a survey plan was required for the matter to be finalized. The applicant has been advised and survey quotes will be obtained upon approval by the applicant.

Nyes Gates Road (RD.RC.7)

Council has been advised by the Crown that it is prepared to approve the road closure/opening that was undertaken by the adjoining owner, where it was identified that small parts of the legal road reserve were fenced within adjoining lands. As ownership of the subject land has now changed, the Crown is now unwilling to transfer the land previously proposed to be transferred in compensation. The Crown's unwillingness is found on concerns about the potential for perceived corrupt behavior. The land will therefore remain in Council ownership. Once written advice is received, a separate report will be prepared for Council consideration.

Issues:

Nil.

Budget Implications:

Nil.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) RE-APPOINTMENT OF VOLUNTEER CONTROLLER - BLAYNEY SES

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: ES.SP.5

Recommendation:

That Council approve the reappointment of the Local Controller of the Blayney SES, and notify the SES Central West Region Controller of its approval

Reason for Report:

Regulations under the State Emergency Service Act 1989 (as amended) require the reappointment of all volunteer Unit and Local Controllers across New South Wales to be renewed every two (2) years. The next renewal being due on 1 August 2015.

Report:

All SES Controllers are appointed by the Commissioner of the NSW State Emergency Service (SES) upon the recommendation of the relevant Council and Region Controller.

Council has received notification from the SES Central West Region Controller, Mr Craig Ronan of a recent Performance Review of the current Local Controller for the Blayney SES Unit, Mr Reg Rendall.

Mr Rendall was appointed as Local Controller in July 2008 after the previous Controller Mr Max Osborne retired from the position in April 2008 after 9 ½ years service as Local Controller.

Mr Rendall has been a volunteer member of the Blayney SES Unit for the more than 20 years. Prior to his retirement from the Ambulance Service of NSW, Mr Rendall was Station Officer of the Blayney Ambulance Station and had accrued 30 years service.

The result of the review was that Mr Rendall has been found to be carrying out his duties in managing the Blayney SES Unit in a very satisfactory manner.

As Local Emergency Management Officer, the Director of Infrastructure Services concurs with the assessment, and has found Mr Rendall to be very proactive in developing an ongoing relationship with the Blayney Shire Council in the interests of safety and emergency recovery in the Blayney Shire Local Government Area.

Mr Rendall also acts as the Local Member to The Hon. Paul Toole MP's representative to the Blayney Local Traffic Committee.

It is therefore recommended that Council approve the re-appointment of Mr Reg Rendall as Local Controller of the Blayney SES.

Issues:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

10) ROAD CLOSURE - KINGS PLAINS ROAD

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.RC.8

Recommendation:

That Council approve

- a. the closure of Lot 4, previously part of Kings Plains Road, in the Plan of Subdivision (Surveyors Ref: 3003BDP3 E25A), prepared by Surveyor Buttsworth of Bathurst and dated November 2012.
- b. the transfer of Lot 4, previously part of Kings Plains Road, to Whim Park Investments Pty Ltd in compensation for those road widening's previously undertaken along Kings Plains Road, as identified in DP 1058552.
- c. the placement of Council's seal on all documentation associated with the closure and transfer of Lot 4, previously part of Kings Plains Road, in the Plan of Subdivision (Surveyors Ref: 3003BDP3 E25A), prepared by Surveyor Buttsworth of Bathurst and dated November 2012.

Reason for Report:

Council's approval is required as part of an application to Crown Lands for the closure and transfer of the road reserve known as Kings Plains Road in the vicinity of the Drayshed Nursery, Kings Plains.

Report:

Council may recall having dealt with matters associated with this previously in August 2013, and March 2014.

Council may recall that Kings Plains Road was the subject of road widening and realignment as a result of the proposed quarry development at the end of Sugarloaf Road, proposed some 10 or more years ago.

The realignment has eliminated the dangerous bends in the vicinity of Drayshed Nursery as shown in enclosed plans.

Council may have noted that work to "activate" the new road alignment outside the nursery is almost complete, with final gravel placement, and fencing to be finalised.

In order to finalise the project, and in accordance with Crown Lands procedures, Council submitted a road closure application, whereby Council would undertake a road closing, and request that the land to be closed be given in compensation.

Council has further been advised by Crown Lands that in order to ensure the road closure investigation is progressed, it requires a formal resolution of Council for the closure and transfer in compensation.

In accordance with Section 35 of the Roads Act 1993, Council provided notice by way of public notification via the Blayney Chronicle on 2 April 2015, letters to adjoining owners, and public agencies, that the Minister for Natural Resources, Lands and Water would consider the closing of the roads.

Council received responses from, NSW National Parks & Wildlife Service, NSW Planning & Environment; each offering no objection to the proposal.

It is therefore recommended that Council adopt the recommendation to approve the closure and transfer.

Issues:

In order for the matter to be progressed and finalised Council approval is required by Crown Lands.

Budget Implications:

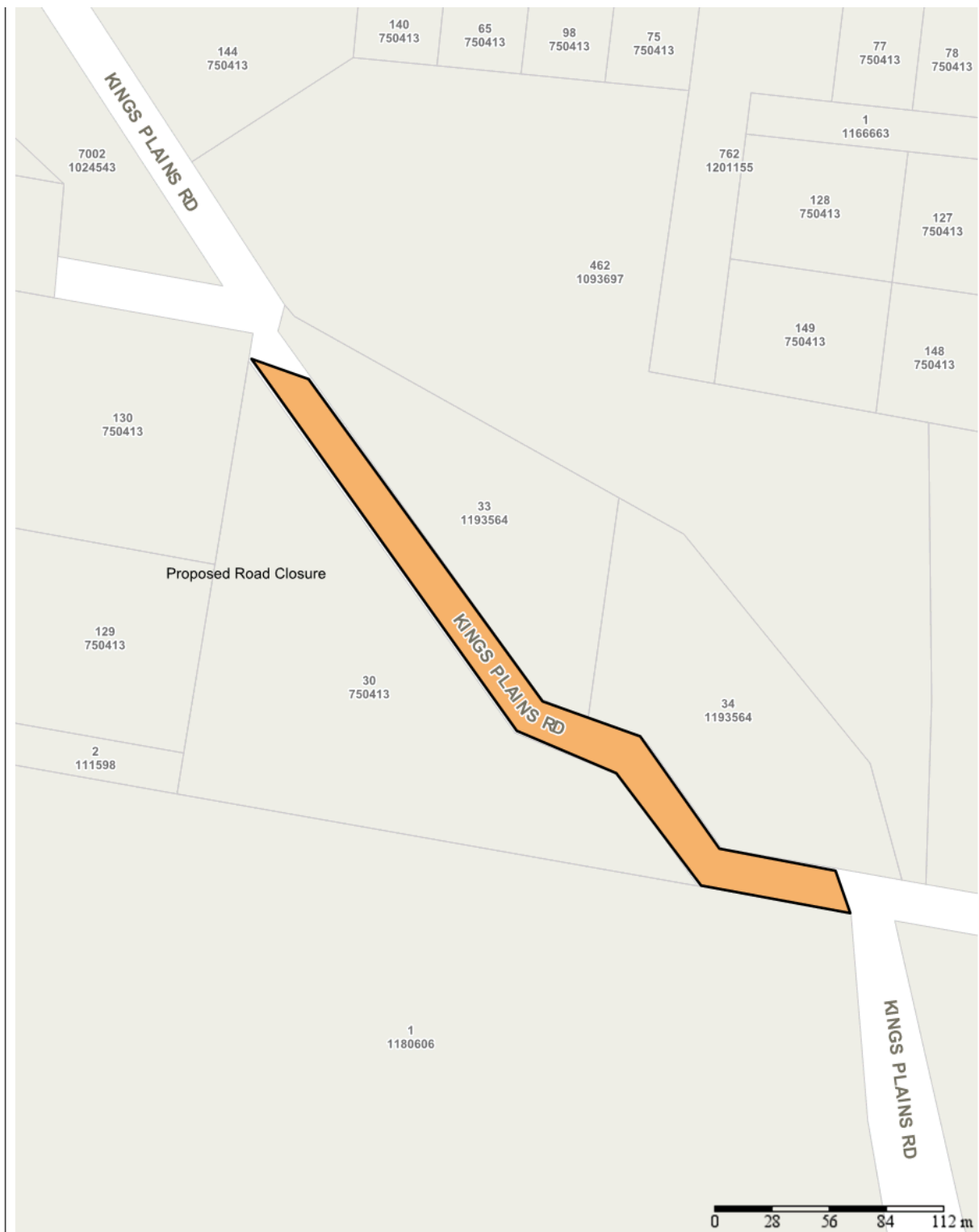
As part of Council's original agreement, all costs have been borne by Council, however have been accommodated within existing budget allocations.

Enclosures (following report)

- | | | |
|---|-----------------------------------|--------|
| 1 | Kings Plains Road - Locality Plan | 1 Page |
| 2 | Kings Plains Road - Survey Plan | 1 Page |

Attachments (separate document)

Nil



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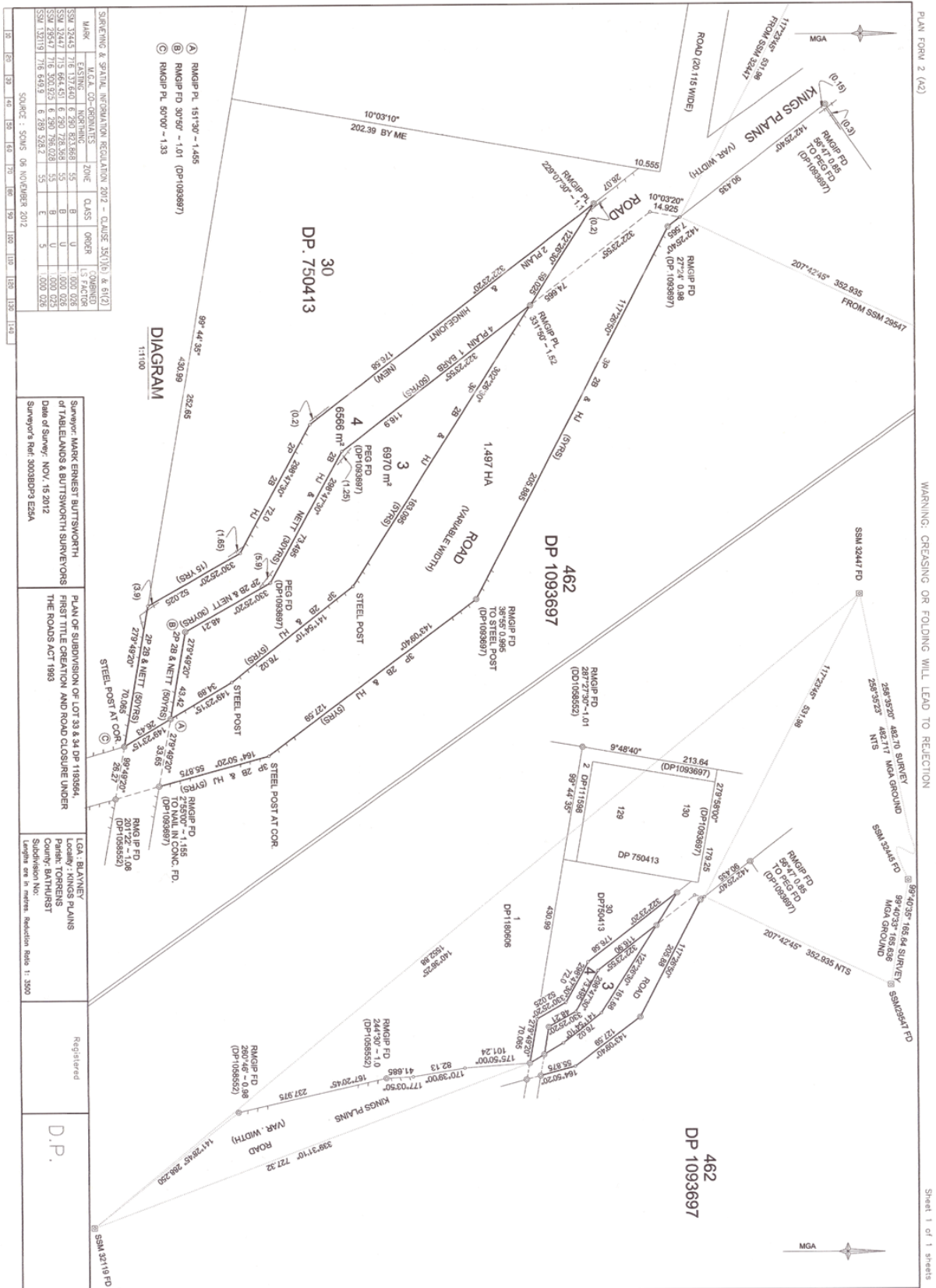
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Created By: Grant Baker

Projections: GDA94 / MGA zone 55

Date: 25/03/2015 7:54 AM

Proposed Road Closure Kings Plains Road KINGS PLAINS



11) BITUMEN SEALING TENDER 2015 - 2018

Department: Infrastructure Services

Author: Manager Operations

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.TN.28

Recommendation:

1. That Council accept the tender from Downer EDI Works Pty Ltd for the Sprayed Bituminous Sealing Contract for the period 2015 – 2018.
2. That Council authorise the signing and attachment of the Council Seal to the contract deed of agreement between Blayney Shire Council and Downer EDI Works Pty Ltd.

Reason for Report:

Council's approval is required to enter into a contract for the delivery of spray sealing works needed for Council to complete its works programme.

Report:

At the close of tenders on 29 July 2015, Cabonne Council had received 7 tenders from the following contractors:

- State Asphalt Services Pty Ltd.
- Fulton Hogan Pty. Ltd.
- Kerway Asphalt Pty. Ltd.
- Downer EDI Works Pty Ltd.
- RPQ Spray Seal Pty Ltd
- SRS Road Services Pty. Ltd.
- Patches Asphalt

The tenders were reviewed by Council officers from Cabonne and Blayney Councils taking into consideration:

- Conformity with the tender documents
- Alternate rates for binder and bitumen
- Quality management systems of the tenderer
- Evidence of capability
- Industry reputation

During the assessment analysis, State Asphalt Services Pty Ltd and SRS Roads Services Pty Ltd provided low productivity penalties that were in contravention of the contract documents, pursuant to Clause 176 of the Local Government Regulation (2005). Also, Kerway Asphalt Ltd tender failed to provide complete schedule of rates pricing. These tenderers were deemed non-compliant and excluded from the assessment. Another tenderer did not include full pricing as requested and were also excluded. This left three complying tenders for consideration which were:

Company	Tendered Price \$ (excl GST)
Downer EDI Works Pty Ltd	\$12,595,800
Fulton Hogan Pty Ltd	\$12,948,133
RPQ Spray Seal Pty Ltd	\$13,362,734

Quality Management Systems

As the contract is quality assured, council officers undertook a detailed analysis of the quality documents that the tenderers submitted. It is considered that Downer EDI Works Pty Ltd have provided suitable Quality Management documentation in accordance with the requirements of the contract.

Evidence of Capability and Industry Reputation

As part of the submission, tenderers were required to provide a detailed list of plant items available to be used on this contract, and a list of similar projects/contracts that the tenderer has been appointed to in the past.

Based on the information provided, it is considered that Downer EDI Works Pty Ltd, have a strong capability to support the requirements of this contract, with large fleets of equipment available consisting of multiple sprayers, rollers, and spreading trucks. With Downer EDI Works Pty Ltd stating that two (2) sealing crews can be made available to undertake the works within this contract.

Value for Money

As a result of undertaking the tender across Cabonne Council and Blayney Council the increased purchasing power has resulted in a reduction in the expected sealing costs compared to the 2014-2015 financial year. The approximate contract value for each council is as follows:

Council	Contract Value (exl GST) 2015-2018
Blayney Shire Council	\$2,200,000
Cabonne Council	\$10,395,800

Issues:

Through the joint tender process and increased buying power, it is estimated that Blayney Shire Council will realise a saving of approximately \$45,000 per annum through this contract compared to if it was undertaken individually.

Budget Implications:

As the contract is a schedule of rates, Council only pays for works completed. All works to be undertaken will be done within existing budget allocations.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

12) BRIDGE REPLACEMENT PROGRAM - INVESTIGATION WORKS

Department: Infrastructure Services

Author: Manager Operations

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: RD.TN.29, RD.TN.30, RD.TN.31

Recommendation:

That Council authorise the issuing of the following documentation:

- a. Request for Tender for Geotechnical Investigations
- b. Request for Quotation for Detailed Survey
- c. Request for Quotation for Review of Environmental Factors to enable development of future design and construct tenders for bridge and culvert projects as identified in the Manager Operations report.

Reason for Report:

To seek Council's approval to undertake detailed geotechnical investigations, survey, and preparation of Review of Environmental Factors for the bridges identified for replacement, and to enable the development of tender documents for their replacement.

Report:

Councillors may recall a report to the April ordinary meeting of Council, and from a previous workshop, discussions regarding the acceleration in delivery of Council's Bridge Replacement Program.

To enable the delivery of these bridge replacements through a design and construct tender, it is required for Council to obtain detailed information on the existing site conditions of all bridges to provide to prospective tenderers.

There are 11 bridges scheduled for replacement in the current Long Term Financial Plan where it is proposed to utilise these design and construct tenders:

- Coombing Street Belubula River Tributary
- Dowsetts Ln, Coombing Creek
- Errowanbang Road Dirt Hole Creek
- Felltimber Road Coombing Creek
- Gallymont Road Felltimber Creek
- Hines Lane, Grubbenbun Creek
- Kinds Lane, Grubbenbun Creek
- Leabeater Street Grubbenbun Creek
- Lucan Road, Limestone Creek
- Newbridge Road, Evans Plains Creek

- Winterbottoms Lane, Unknown waterway

Council Officers are currently developing the following to obtain the required information for the bridges within the program.

1. Request for Tender for Geotechnical Investigations
2. Request for Quotation for Detailed Survey
3. Request for Quotation for Review of Environmental Factors

This information is a pre-requisite to the issuing of the design and construct tenders, and it is envisaged that Council will gain an efficiency saving through the procurement of this information for 11 bridges as part of a single contract.

Further, it is expected through the provision of the Review of Environmental Factors as part of the design and construct tender for the bridges, it provides a surety of scope to the potential tenderers with a consequent reduction in risk. This is expected to provide a reduction in price to Council for the final delivery of these bridges.

Based on previous experience, it is anticipated that these investigations will cost between \$20-30,000 per bridge, and as a combined project, will exceed the \$150k. This expenditure is included in the budgeted costs for each bridge within the program.

Issues:

These investigation works are required prior to the commencement of the bridge replacement works.

Budget Implications:

The cost of investigation is covered within the estimated project budget of the bridges.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

**13) LAND ACQUISITION FOR ROAD WIDENING AT 1649
ERROWANBANG ROAD, ERROWANBANG**

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1.2 A thriving mining industry that supports and works well with the community.

File No: GS.RP.3, RD.AD.1

Recommendation:

That Council approve

- a. The compulsory acquisition of Lots 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 in DP1208480 registered 9 June 2015; and
- b. The making of an Application to the Minister for Local Government and Governor for approval of such compulsory acquisition; and
- c. Upon acquisition the land be classified as “operational land” under Section 31 of the Local Government Act (1993); and
- d. The placement of Council’s seal on all documentation associated with the compulsory acquisition for the realignment of Errowanbang Road including on any Deed of Agreement for Compulsory Acquisition pursuant to Section 30 of the Land Acquisition (Just Terms Compensation) Act (1991).

Reason for Report:

Council’s approval is required for the acquisition and transfer of lands associated with the Errowanbang Road, road alignment safety improvement project completed by Council earlier this year.

Council legal representatives have queried a typographical error in the Council resolution.

Report:

Councillors may recall the Report presented to the July ordinary meeting of Council, in regard approving the acquisition of land for the Errowanbang Road, road alignment safety improvement project funded by Council under the Cadia Special Rate Variation

Council legal representatives have queried a typographical error in the Council resolution.

The Lots referred to, incorrectly did not include Lots 15 and 16 DP1208480.

It is recommended that Council adopt the recommendation to approve the acquisition.

Issues:

Should Council not adopt the recommendation, the acquisition cannot be finalised.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) DRAFT BLAYNEY 2020 MASTERPLAN AND IMPLEMENTATION STRATEGY

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 1.6 A vibrant local retail and business sector.

File No: GS.LI.1

Recommendation:

That Council;

1. Endorse the Draft Blayney 2020 MasterPlan and Implementation Strategy.
2. Forward the Draft Blayney 2020 MasterPlan and Implementation Strategy to the NSW Department of Planning and Environment for endorsement prior to public exhibition.
3. Place on public exhibition for a period of 28 days the Draft Blayney 2020 MasterPlan and Implementation Strategy.

Reason for Report:

For Council to endorse the Draft Blayney 2020 MasterPlan so it can be forwarded to the NSW Department of Planning and Environment for endorsement prior to public exhibition.

Report:

In April 2015 a Request for Quotation was sought for preparation of the Blayney 2020 MasterPlan. Place Design Group were the successful company as agreed by both Council and the NSW Department of Planning and Environment.

The NSW Department of Planning and Environment are heavily involved within the project as they have provided 90% of the funds for the project through the Planning Reform Fund Grant.

The purpose of the project is to prepare a forward looking strategy for both the wider Shire and centrally, for the town of Blayney itself; providing planning, design, economic and governance strategies that target economic opportunities to sustainably support Blayney Shire, and to reinvigorate and grow the Blayney town centre.

The primary goal of the Blayney 2020 Master Plan is to deliver strategies that enhance the economic viability, growth and marketability of Blayney, based on the findings of research into Blayney's current economic situation, and its potential for future growth. These strategies aim to give Council the ability to plan for and respond to future economic opportunities, for realistic, sustainable growth.

A number of strategies including options for implementation and intervention are detailed within the MasterPlan.

The strategies are derived from two sources; Community Engagement undertaken as part of the MasterPlan facilitated by Place Design Group and from Place Design Group who are leaders in planning and design, specialising in fresh and innovative solutions.

Council are encouraged to endorse the Draft MasterPlan for public exhibition as is, allowing the ideas from Place Design Group who have a reputation for fresh and innovative solutions to be considered by the community during the public exhibition process. The MasterPlan will then be tabled for formal endorsement by Council considering submissions and feedback received during the public exhibition period.

Issues:

It must be noted that the strategies including options for implementation and intervention as detailed within the MasterPlan must not be interpreted as actions that Council is seeking to immediately undertake. The MasterPlan is a high level strategic document that has not been subject to a cost benefit analysis.

Budget Implications:

No current budget implications.

The MasterPlan is not formally endorsed by Council and depending the contents of the final document, a full cost benefit analysis would be required to be undertaken on proposed strategies, ratified and endorsed by Council and then included within the Operation Plan and Long Term Financial Plan.

Having an overarching strategic document identifying potential projects can be extremely beneficial in obtaining grant funding for strategies identified within the MasterPlan.

Enclosures (following report)

Nil

Attachments (separate document)

1	Blayney Master Plan Report - Final Draft	72 Pages
2	Final Blayney Profile & Opportunities	42 Pages
3	Blayney Transport Movement Report	10 Pages

**15) MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD ON THURSDAY 13 AUGUST 2015**

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 3.4 Sustainable land use practices across the Shire.

File No: GO.ME.1

Recommendation:

1. That the Minutes of the Blayney Shire Cemetery Forum Meeting, held on 13 August 2015, be received and noted.
2. That Council transfer funds currently held in the Golden Gully Reserve to the Cemetery Reserve Fund.

Minutes:

**MINUTES OF THE BLAYNEY SHIRE CEMETERY FORUM MEETING
HELD ON THURSDAY 13 AUGUST 2015
BLAYNEY SHIRE COMMUNITY CENTRE**

Meeting commenced at 5.00pm.

PRESENT

Councillor Geoff Braddon (chair), Kevin Radburn (senior), Vicki Pulling, Candice Braddon, Helen Dent, Hayley Lavers, Graham Mendham and Mark Dicker.

Guest: Brian Parker

APOLOGIES

Councillor Kevin Radburn

CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 11 June 2015 were confirmed to be a true and accurate record of that meeting with the amendment to the attendance in that Councillor Kevin Radburn was in attendance at the 11 June 2015 meeting. (Helen Dent/ Candice Braddon).

DECLARATIONS OF INTEREST

Nil

BUSINESS ARISING

Media Campaign

Mark Dicker advised that in Councils weekly column there was a notice included regarding pre purchasing final resting places.

Brochure

Mark Dicker advised he has not actioned the brochure raised at the last meeting and will seek to have this undertaken for the next meeting.

Lyndhurst

Mark Dicker advised Councils Infrastructure Services have advised this will take place next time works are to be undertaken in the area.

Mark Dicker advised to his knowledge Council has heard no further information on the “80kmph ahead” signs like in Blayney are installed on the western side of the hill towards Cowra.

It was queried if some seats could be installed within Lyndhurst cemeteries and all cemeteries within the Shire. Mark Dicker advised this would need to be costed.

Hobbys Yards

It was advised that wombats appear to be back at Hobbys Yards cemetery. It was advised that the entrance to Hobbys Yards appears to be washed out.

Neville

Brian Parker presented to the committee on the work to be undertaken at Neville cemetery for the funding obtained with the K2w \$10,000 grants including native burns which should occur in the first week of September. It was advised that NSW Landcare intend to visit the site as part of their 2015 conference.

Some fencing works are to be undertake at Neville with the K2w funding.

Funding

Chair Geoff Braddon spoke about the need to secure funding for cemeteries. Golden Gully reserve funds are transferred to the Cemetery Reserve Fund”

RECOMMENDED: That Council transfer funds currently held in the Golden Gully Reserve to the Cemetery Reserve Fund

(Kevin Radburn (Senior)/Candice Braddon)

GENERAL BUSINESS

It was discussed that a Cemeteries Tour is being planned for Thursday 10 September 2015 and that invites will be sent out with approximately 20 mins to be allowed for at each cemetery. The intention is to identify works to be undertaken at each cemetery.

NEXT MEETING

The next meeting of the Cemetery Forum will be held on Thursday 12 November 2015 commencing at 5.00pm.

MEETING CLOSE

The meeting closed at 5.50pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE MEETING HELD ON THURSDAY 13 AUGUST 2015

Department: Planning and Environmental Services

Author: Director Planning and Environmental Services

CSP Link: 4.1 Adequate provision of transport, roads, rail, information and communication technologies and community social assets.

File No: GO.ME.1

Recommendation:

That the Minutes of the Blayney Shire Access Advisory Committee Meeting, held on 13 August 2015, be received and noted.

Minutes:

MINUTES OF THE BLAYNEY SHIRE ACCESS ADVISORY COMMITTEE MEETING HELD ON THURSDAY 13 AUGUST 2015 AT THE BLAYNEY SHIRE COMMUNITY CENTRE

Meeting commenced at 5.55pm.

PRESENT

Councillor Shane Oates, Jenny McMahon, Sharon Kearney, Iris Dorsett and Mark Dicker

Guests: Marlena Hayhow, Sally Milne and Brian Parker

APOLOGIES

Nil

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 11 June 2015 were confirmed to be a true and accurate record of that meeting (Jenny McMahon/Iris Dorsett).

DISCLOSURES OF INTEREST

Nil.

BUSINESS ARISING FROM PREVIOUS MEETING

Liberty Swing

The committee were informed that Council was successful in obtaining \$17,500 NSW Government's Office of Sport - Disability Grant and the swing will be constructed within the 2015/16 financial year most likely in early 2016.

Brian Parker spoke about the Liberty Swing and how it will be integrated into the existing park.

Adelaide Street

Mark Dicker advised he was yet to contact Hill & Croft CRT to discuss the potential of extending the accessible carpark in front of the layback.

GENERAL BUSINESS

It was raised that the Presbyterian Church has an extremely steep metal access ramp.

RECOMMENDED: That Council write to the Presbyterian Church.
(Iris Dorsett/Jenny McMahon)

A discussion was had about the requirements for internal layouts of shops.

It was discussed if Blayney Shire Council has provision for a grant matching capability for business to undertake access conformity works. Mark Dicker advised currently there is no provision for Council to match money for businesses to upgrade their accesses.

Iris Dorsett advised that she has a wealth of information to potentially create a kit for businesses. Mark Dicker advised Council will be seeking to engage businesses shortly on a number of topics and the information kits could be provided at this event.

Sally Milne spoke to the committee about the Disability Inclusion Act 2014 and her families experience with the Disability Inclusion Plan. Sally spoke about the requirement for all local councils to integrate the Plan into their CSP. Sally advised her daughter has had significant contribution to the plan in Bathurst where she resides. Mark Dicker advised he was aware of the requirement that Council had to prepare an Inclusion Plan and that Councils Director of Corporate Services would oversee this however was not sure exactly where it was up to.

For clarity of those who are not formal members of the committee it was agreed a copy of the charter would be distributed.

FUTURE AGENDA ITEMS

Wheelchair day

NEXT MEETING

The next meeting of the Access Advisory Committee will be held on Thursday 12 November 2015 commencing at 5.45pm.

MEETING CLOSE

The meeting closed at 6:45pm.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) REPORT FROM THE MAYOR - CENTROC BOARD MEETING

Department: Executive Services

Author: Mayor

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: GO.ME.1

Recommendation:

That the report from the Mayor from the Centroc Board Meeting held at Parliament House in Canberra on 12 August 2015 be noted.

Item:

The General Manager and myself attended the Centroc Board meeting at Parliament House Canberra 12 August 2015. In attendance were representatives from Central West RDA, the Department of Premier and Cabinet and Mayors and General Managers from across the region.

The Centroc Executive also met prior to the Board the evening before. Centroc representatives also met with several Parliamentary Officials for meetings the day before.

Federal Member for Hume, Angus Taylor co-ordinated the Parliament visit, the Board is very grateful for all his support and efforts to bring issues facing regional councils forward at the Federal level. The Board unanimously agreed Mr Taylor be thanked formally.

We were fortunate to have the following Ministers and Parliamentary Secretaries address the Board.

- The Hon Sussan Ley, Minister for Health
- Mr Adam Fitzgibbons, Advisor to the Deputy Prime Minister Warren Truss
- The Hon Jamie Briggs, Assistant Minister for Infrastructure and Regional Development
- The Hon Malcolm Turnbull, Minister for Communications
- The Hon Ian Macfarlane, Minister for Industry and Science
- The Hon Bob Baldwin, Parliamentary Secretary to the Minister for Environment
- The Hon Kelly O'Dwyer, Parliamentary Secretary to the Treasurer
- Senator Richard Colbeck, Parliamentary Secretary to the Minister for Agriculture
- Federal Members Angus Taylor, John Cobb and Mark Coulton

Prior to our Board meeting, on the Wednesday the Chair, Cr Bill West, Mayor of Cowra met with:

- The Hon Julie Collins, Shadow Minister for Regional Development & Local Government, Shadow Minister for Employment Services;
- Mr Richard Hyett, Policy advisor to the Minister for Agriculture Barnaby Joyce;
- Senator Fiona Nash, Assistant Minister for Health; and
- Mr Adam Fitzgibbons, Deputy Prime Minister Warren Truss's Advisor for Local Government

Our ongoing presence at Parliament House was encouraged by Federal Ministers who were keen to impress on the Board the Federal Government's enthusiasm for working with Local Government, especially Local Government working collaboratively at the regional level.

Transport Infrastructure - Centroc Members resolved to advocate for a second crossing over the Hawkesbury River as part of its approach to the Bells line of Road.

Centroc will be working closely with TfNSW regarding the timing and next steps for the securing of the Bells line of Road between M7 and Kurrajong. On 16 July the Chair and a small delegation attended a consultation meeting on securing the corridor for the Bells line of Road.

At the Board meeting it was suggested that we reengage with appropriate stakeholders, along with Western Sydney Councils for further work in this space.

The Melbourne to Brisbane Inland Rail project was discussed with various Ministers throughout the day and the Board resolved to ramp up advocacy in support of this project.

Further follow up will be undertaken with Minister Truss's office regarding support for navigating the funding framework for our priority projects.

Water Security –The final report for the CEEP 2, Nexus between Water and Energy Program and the Water Loss Management Toolkit was adopted by the Board. Copies were provided as attachments.

Health – The Health Workforce Group will be asked to provide policy advice with regard to optimising the role of Local Government with the new Public Health Network in Western NSW, with this advice to recognise the limitations of the role that Local Government can play in the Health sector.

The issue of the drug ice affecting many of our regional communities was raised with the Minister for Health Susan Ley, where further follow up in regards to education on the drug through the Life Education program as a suggested step to tackling early prevention.

The matter of change to the funding framework for radiology was also raised and Centroc will be providing further advocacy.

Telecommunications – Advice was received by the Minister for Communications Malcolm Turnbull regarding the rollout of the NBN, by 2020.

Advice regarding the current campaign by Regional TV stations was provided to the Board by the Minister. Various concerns regarding TV reception and towers were raised with the Minister. The Minister undertook to provide follow-up.

Regional Development – A Regional Roundtable will be progressed through the Executive with support from DPC and RDA. This will be informed by the opportunities and other feedback provided by the meetings in Canberra.

Further advice will be circulated to interested members in due course regarding this event.

Planning - The Regional Growth Plan has progressed very well and Planning staff involved through the process have engaged extremely well within the short timeframe.

A recommendation to the Department of Planning will be that elected members make up 50% of representation for the region in future Growth Plan committees.

The Joint Organisation (JO) Pilot progress – The Board will receive copies of the Mid Pilot report, a survey on the JO Pilot to date for feedback and the State Standing Committee into Local Government Reform first transcript for review.

Operational – Centroc staff continue to maintain savings for the Region. To date a total Net Savings of \$2,929,713 has been achieved for Councils for its operational support program since its inception in 2009.

Financial – The Board gave permission for the accounts to be signed under the auspices of the Treasurer if the financial result after the audit does not differ greatly from the figures presented in the Board report dated 30 June 2015.

There is a lot of valuable collaborative activity going on in this region supported at both the State and Federal levels. Centroc members should be congratulated for their collaborative efforts, which as mentioned above were recognised by Federal Members of Parliament, for better outcomes for the region.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

18) WBC ALLIANCE EXECUTIVE OFFICER REPORT

Department: Executive Services

Author: Acting EA to GM

CSP Link: 6.2 Meaningful communication between the Shires communities and Council.

File No: CM.ME.3

Recommendation:

That the report from the WBC Alliance Executive Officer to September 2015 be received and noted.

Reason for Report:

Attached is a report from the Wellington, Blayney and Cabonne (WBC) Alliance Executive Officer, that notes the activities and actions of the WBC Alliance for the previous month.

Enclosures (following report)

1 WBC Alliance Executive Officer Report

4 Pages

Attachments (separate document)

Nil

**WBC EXECUTIVE MANAGER'S REPORT –September 2015 Council meeting****Asbestos Management Planning:**

As reported last month the Alliance Councils are working on a joint RFQ for asbestos management planning services. Weddin and Oberon Councils were also part of this tender in the true spirit of regional collaboration! 20 applications were received and the selection panel is due to meet on 14th September to make a selection.

Sewer Relining Contract

This is a joint tender between Blayney and Cabonne and closes on Monday 7th September.

Bitumen Reseal Tender:

The recent tender between Blayney and Cabonne for bitumen reseal has again highlighted significant savings. In the previous two years there was an estimated saving on joint purchase (due to buying power) of close to \$400k

The crude oil market has a significant bearing on the bitumen prices and there is a rise and fall component in the contract. This means that when the price of crude oil moves, the cost to supply bitumen moves accordingly. This can be up or down.

The contract that has just been awarded is for three years, when the previous ones have been only for two years and the quantities that were listed in the schedule have taken into account the large works programme that Cabonne Council will undertake in 2015-2016.

All of these things considered, the Operations Managers from Blayney and Cabonne estimate that as result of the combined tender, the councils have saved around 6% or in dollar terms **\$775,743 over three years**. Breaking that down it would be **\$213,459 for Cabonne Council** each year and **\$45,122 for Blayney Council**.

Plus there is an administrative saving for joint tenders (taking into account that there is only one tender process not multiple) **of \$19 865**

Well done to Bob Cohen and Nathan Skelly on this joint tender.

WBC Executive Manager report to Councils September 2015

Asset Management:

Since my last report we have made progress on some issues relating to Asset Management.

1. Implementation of Asset Find software –

WE have arranged for joint training on this software for Cabonne and Blayney staff being held in Blayney on 21/22 September.

2. Changes to auditing of Special Schedule 7

This has implications on financial reporting and auditing on how councils rank and record assets data. The Directors of Finance and Engineering are considering this and we will discuss on the 2nd day of the joint training in

Innovation Funds:

As previously reported part of the State Governments reform process Government announced last year that they would make available around \$4m for small to medium sized rural and remote councils for projects that improve the sustainability and efficiency of councils.

The General Managers and I are currently working on a number of programs that could fit the criteria for this funding. (Applications do not open until November)

Technology:

We held a half day workshop on 19th August in Cabonne for the IT Managers from the Alliance and also from Parkes Shire Council. The purpose was to share ideas and current developments in new technologies, specifically software called **Apponate**. This program is being used by Parkes and Cabonne to automate a number of forms and processes particularly in offsite field works. The following is a case study of how it has been used at the Molong Water Treatment Plant: *(thanks to James Allen – It Support Officer Cabonne for this article)*

The standard process for the team at the Molong WTP (Water Treatment Plant) involved recording different water levels and quantities on paper, and then entering them into a spreadsheet in Infoxpert. This could have any number of things go wrong with it, in the double entering of data (Firstly on paper, and then again into a spreadsheet), the damage of the paper itself and many more.

After finding a lot of success with an iPad based system in the Family Day Care department, we suggested a similar method for the Water and Sewer teams.

The iPad based process involves filling out a form with number values, text values and different 'Yes / No' checkboxes, whilst maintaining a similar look and feel to that of the paper system. Once the form

WBC Executive Manager report to Councils September 2015

is completed, it is uploaded to the cloud and then pushed to the Cabonne servers in Molong. From here we are able to do a multitude of things with this data, including syncing it to a spreadsheet, and running reports.

One iPad was given to the team in Molong to use as a trial to eliminate the paper system. This trial involved using both the paper and digital methods simultaneously just in case any issues arise. The trial has been going for 3 weeks and nothing but positive comments have been made. Currently only 2 checklists are being used, but as the Water and Sewer team get more confident with the new system, we can enable a further 6 checklists, with the possibility of creating more at will.

The IT Managers group are keen to advance the use of this technology in a collaborative way – **including Parkes**. There is a great opportunity to work this into a program that would fit with the criteria for the **Innovations Funds** –we may be able to get some dedicated resources for a 1 – 2 year period to take advantage of the efficiencies that could be achieved through use of technologies.

This is very exciting initiative that could reap significant efficiency improvements for those involved.

Alliance asked to participate in JO Workshop – LG NSW

I have been asked to participate in workshop and sit on a panel for an event being organised by LG NSW on 11th September. The OLG Fit for the Future team will have released the latest discussion paper on the structure, role, membership arrangements for the future Joint Organisations and this workshop is to review this latest thinking, and to discuss the strengths, weaknesses and implications of the current thinking.

We have been asked to participate to provide an alternative view from our experience as a long standing successful voluntary Alliance. LG NSW are covering my costs for the day.

I was also recently invited to participate in a conference as a speaker for the **Municipal Association of Victoria on good practice governance** and the changes to the operation of local government in NSW (in very general terms as we still are not clear on what that is). I am not able to participate however as I will be on leave.

RMS Maintenance Quality System Plans

Councils that wish to participate in the RMS RMCC contracts are required to have Maintenance Quality Systems in place. Some years ago the Alliance councils worked on this collectively which saved a lot of time but also provided consistency across the councils for the RMS.

WBC Executive Manager report to Councils September 2015

These documents and systems are due to be updated and again we will do this collectively (Blayney and Cabonne). There are four major documents to be overhauled. I am facilitating a half day workshop on 17th September with key staff to start on this review.

Council specific work:

I am also providing support to the individual councils on council specific activities:

Wellington Council

I have recently completed a **governance health check** for Wellington Council. This is similar to an internal self-assessment on what policies and procedures council is required to have and to identify any that are either out of date, or not in place. I am currently in discussion with the General Manager on the next steps for this review.

Blayney:

I am Coordinating and facilitating risk **management workshops** for managers and supervisors on Risk Management and Risk Register. This will also involve implementing the software module within Synergysoft to be used as the Risk Register. Training on this for the Risk Officer and IT Systems Administrator and myself has been organised for 16th September. The Risk workshops for senior staff and management team are scheduled for 30th September and 24th November.

Central Tablelands Water:

I will be also conducting a review on policies (similar to the Governance Health Check process for Wellington).

Additionally the work that I complete for Blayney regarding risk management format, process and register will be replicated and modified to suit CTW.

Alliance Board meeting:

The next Board meeting is the Annual General Meeting and will be held in **Blayney on 29th September** (postponed from earlier in the month to allow for the completion of the Mayoral election process in September). The Chair and Secretariat roles will transfer to Blayney at the AGM. All Councillors are welcome

Leave

I will be taking extended leave (long service) from 6th October returning on 18th November for an overseas trip to Ireland, London and Italy. During this time enquiries regarding the Alliance will be directed to Rebecca Ryan, General Manager, Blayney who will be the Secretariat of the Alliance. I will be asking some staff to continue projects in my absence.

WBC Executive Manager report to Councils September 2015

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

19) INALA UNITS

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

20) NSW CIVIL AND ADMINISTRATIVE TRIBUNAL PROCEEDINGS

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

21) LAND ACQUISITION FOR ROAD RE-ALIGNMENT BETWEEN 860 AND 1150 ERROWANBANG ROAD - GREEN

This matter is considered to be confidential under Section 10A(2) (c) of the Local Government Act, as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.